

## **LINDSEY WILSON COLLEGE**

### **Board of Trustees Self-Evaluation Policy**

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#### **Introduction**

The Lindsey Wilson College Board of Trustees acknowledges its intention to establish and follow “best practices” in board governance in order to fulfill its fiduciary obligation to the college and its mission. An essential part of sound governance is the practice of undertaking a board self-evaluation on a consistent basis.

#### **Purpose**

The purpose of the Board self-evaluation is to give all Board members an opportunity to evaluate and discuss the Board's performance with candor and from multiple perspectives. The evaluation is particularly helpful when the Board is not functioning at an optimal level, but may also be useful when the Board is functioning well as a way to ensure continuous improvement in the way the Board conducts its business. The Board believes the evaluation will lead to a closer working relationship among Board members, greater efficiency in the use of the Board's time, and increased effectiveness of the Board as a governing body.

#### **Process**

The process will be initiated no less than every two years or at the discretion of the Board Chair or Executive Committee and will normally be scheduled to take place after the fall board meeting. The executive assistant to the president may coordinate the Board self-evaluation. Copies of the evaluation form will be distributed to each Board Member at the conclusion of the fall board meeting. Board members shall complete the forms and return them to the president's office within two weeks of receipt of the forms.

Results will be tabulated and analyzed prior to the spring board meeting and presented in a summary report for discussion. The individually completed surveys will also be preserved and presented to the Board at the spring board meeting. Input will also be gathered from the executive staff to help facilitate discussion.

The Board will discuss areas that are working well, and those that need attention. The Board will then decide if changes in its governance practices and policies need to be made going forward. Executive Staff will work with the Board to implement necessary changes.

The self-evaluation discussion will be held in accordance with annual meeting requirements and in a manner that is most constructive and useful to the Board.

In the Board Member Self-Evaluation, each Board member is encouraged to be introspective about their responsibility of being a member of the Lindsey Wilson College Board of Trustees. Please be as thorough as possible in your comments.