### AUTHORIZATION FOR PAYROLL DEDUCTIONS/REDUCTIONS FOR RETIREMENT PLAN CONTRIBUTIONS

	First Name	Middle Name/Initial	SSN
Retirement Plan	Contributions:		
Pre-Tax	%		
ROTH	%		
beginning Contribution Re (as stated in the allocated among	tirement Plan. At the institution's retirement the funding vehicles	same time the institution will	Lindsey Wilson College Define contribute a corresponding amorement plan which the employe
	onal Contributions:		
Please make add beginning	litional monthly salary	y reductions of \$ for Catch-Up Contribut	ions.
Important Info	rmation about Salar	y Reduction Contributions:	
Revenue code.	This amount can vary on tributions made in property. AA. Therefore, some	st not exceed the limitations es depending on the employee's i rior years, and contributions the calculations may be necessary a amount that an individual ma	ncome, length of e institution makes for y to compute the amount

### Lindsey Wilson College 403b Plan Summary

#### Eligibility

#### **Elective Contributions**

- Employees may make these contributions on their own regardless of whether they are eligible for a match from LWC.
- All employees are eligible except:
  - o Employees who normally work less than 20 hours per week
  - o Employees who are enrolled as students at LWC
- Eligible employees may participate from their hire date.

#### **Matching Contributions**

- In order to receive matching contributions, employees must
  - o Be 18 years of age and
  - o Completed one year of service, working 1,000 hours in a twelve-month period.
- Ineligible employees include:
  - Employees who normally work less than 20 hours per week
  - o Employees who are enrolled as students at LWC

#### Contributions

• Contributions are matched as shown below for eligible employees:

<b>Employee Contribution</b>	LWC Contribution
0-3% of wages	3% match
4% of wages	4% match
5% or more of wages	5% match

#### Vesting

• Employees are 100% vested in both elective contributions and matching contributions.

#### Distributions

• In addition to reaching the retirement age of 65, distributions from the plan are also permitted upon severance of employment, for a hardship, and for disabilities.

#### Loans

- Loans are permitted but only one loan at a time.
- Minimum amount is \$1,000 and the maximum is the lesser of 50% of the account balance or \$50,000.

#### How to Enroll

Navigate to: www.tiaa.org/lindsey and select "Ready to Enroll"



# Smart steps today may lead to a more solid financial tomorrow

### You can take steps toward planning for a secure retirement. Consider enrolling today.

It's easier than ever to plan and save for retirement. Whether it's years down the road or just around the corner, you can get started right now.

#### No matter where you are in life, TIAA focuses on you and your financial future

You can receive:

- Advice and education from experienced consultants, customized to your goals.
- Information on investment options in your retirement plan.
- Online access to interactive tools and calculators to help you plan for retirement.

#### Enrolling online is easy. All you need is:

- Your Social Security Number
- Your beneficiary's Social Security Number, birth date and address, if possible
- Your selected investment allocations. Need information about your investment options?
   Please go to TIAA.org/lindsey to view the menu.

#### You can enroll online in just a few minutes:

- Go to: TIAA.org/lindsey.
  - If prompted, select your location
- Select Ready to Enroll.
  - Select your location
- Select the plan(s) in which you wish to enroll.
- Follow the instructions provided, and if you haven't already, complete a salary reduction agreement. Select *Begin Enrollment*.
- Register for online access or log in if you have an existing web ID with TIAA.
- Follow the prompts and print out the confirmation page. You are now enrolled.

#### Keep your retirement money working as hard as you do

The earlier your contributions start, the longer your money can work through the power of compounding. Compounding happens when earnings on your savings get reinvested to generate additional earnings. Over time, compounding can fuel the growth of your savings.



# Enrolling today could help you start planning for a more secure future

The sooner you enroll, the better the chance of increased savings. On average, Social Security will provide only 40% of the money you will need during your retirement years.<sup>1</sup>

For questions regarding your eligibility to contribute to the plan, visit TIAA.org/lindsey.



## Advice and education from TIAA—at no additional cost

You don't have to go it alone. A TIAA financial consultant can help you select your mix of investment options for your retirement savings goals and risk tolerance. To schedule a session, visit TIAA.org/schedulenow or call TIAA at 800-732-8353, weekdays, 7 a.m. to 7 p.m. (CT)

#### Your employer's retirement plan offers the following benefits

You can take advantage of:



#### Convenience

Contributions are automatically deducted from your paycheck and applied to your account.



#### Tax deferral

No taxes are taken on your contributions or their earnings, until you take money out of the plan.<sup>2</sup>



#### **Diverse investments**

You can build a portfolio of investments suited to your personal goals and risk tolerance.



- 1. Social Security Administration, http://ssa.gov/pubs/10035.html#a0=1
- 2. Does not apply to Roth contributions. All withdrawals are subject to ordinary income tax. Withdrawals prior to age 59½ may be subject to an additional 10% penalty.

Distributions from 403(b) plans before age 59½, severance from employment, death, or disability may be prohibited, limited, and/or subject to substantial tax penalties. Different restrictions may apply to other types of plans.

This material is for informational or educational purposes only and does not constitute a recommendation or investment advice in connection with a distribution, transfer or rollover, a purchase or sale of securities or other investment property, or the management of securities or other investments, including the development of an investment strategy or retention of an investment manager or advisor. This material does not take into account any specific objectives or circumstances of any particular investor, or suggest any specific course of action. Investment decisions should be made in consultation with an investor's personal advisor based on the investor's own objectives and circumstances.

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Investment products may be subject to market and other risk factors. See the applicable product literature, or visit TIAA.org for details.

You should consider the investment objectives, risks, charges and expenses carefully before investing. Please call 877-518-9161 or go to TIAA.org for current product and fund prospectuses that contain this and other information. Please read the prospectuses carefully before investing.

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