



MUSI 1512
Applied Music
Fall 2014
Section 01
Arranged

Instructor: Tim Allen
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Office Hours: MWF 12:30-3:00pm
By Appointment

Required Text & Materials:

- Students shall be required to purchase materials based on their particular performance level and musical and educational objectives. A student should budget for books and solo literature purchases as if these are textbooks for this class.
- Staff Paper
- 3-Ring Binder
- Pencil – all work should be submitted in pencil, not ink

Course Description:

Applied lessons for the major instrument each semester. Includes participation in music department lab and recital series. Requires recital attendance. Senior recital required at 4000 level. *Course Rotation:* Fall and Spring

Education Program Preparation:

This course is required for content preparation in P-12, Secondary, Middle Grades and Elementary Education Program(s) and prepares teacher candidates with the knowledge base for MUSIC required in the Kentucky Core Academic Standards and the College Career Readiness Standards. The Conceptual Framework for the Education Program, "Teacher as Leader for the 21st Century", is incorporated. The Division of Humanities and Fine Arts works with the Education Program in preparing the teacher candidates with the knowledge base required to meet Kentucky Teacher Standard I and the Education Program Student Learning Outcome for Content Knowledge. Teacher candidates will be equipped to teach P-12 students and meet requirements for Unbridled Learning.

Course Objectives:

The objective of this course is to expose students to major aspects of instrumental performance and pedagogy as well as to develop a strong fundamental approach to the instrument. These fundamentals shall serve current and future endeavors at performance as well as teaching, both in the private setting (i.e. private lessons) and, where applicable, while teaching in the public schools. All students shall be required to prepare materials on a weekly basis in accordance with their individual needs and educational interests. In addition to the standard solo literature and/or etudes appropriate to the individual student's playing level, areas of concentration may include (but are not limited to): transposition, musical excerpts, sight-reading, range development, tone production, endurance, flexibility, articulation, and appropriate style and musicality. Students will be able to:

1. prepare appropriate repertoire on a weekly basis demonstrating proper technique.
2. perform vocal/instrumental exercises including one of the below areas:
 - a. vocalizes or warm-up exercises with proper vowels, intonation, breathing, support, and diction.
 - b. scales, arpeggios, with proper tone production and technique development.
3. perform musical excerpts from band/orchestra or choral literature.
4. perform prepared repertoire on an end-of-semester jury/recital.
5. attend a minimum of 8 recitals/musically cultural concerts (no more than 4 as a performer).

Division of Education Student Learning Outcomes

1. Knowledge: Candidates demonstrate in-depth understanding of processes, concepts, knowledge, and 21st century skills in their content area(s).

Essential Student Learning Outcomes

This course addresses the following Lindsey Wilson College essential student learning outcomes. Specific assessment tasks associated with these outcomes are noted on the chart at the end of the syllabus.

1. Communicate effectively.
3. Become culturally aware, engaged citizens of the nation and the world (communicate across cultural boundaries, ethical reasoning)
4. Learn to apply and integrate knowledge.
5. Gain depth of knowledge in a discipline.

Lessons Overview

Weekly lessons should be viewed as would a regular examination in any class. Each student should prepare his or her lesson material carefully through the week and arrive at the lesson prepared. Practice should be made a *top priority* for all students. Any music major stands to gain valuable personal discipline and musical knowledge from an advanced study of his/ her major instrument.

Each student shall participate in a minimum of twelve (12) lessons per semester – roughly one session per week of the semester. Weeks shall be scheduled based on the school calendar and other factors at the instructor's discretion. Students shall receive sufficient notice from the teacher – at least one week ahead of time – of any scheduling changes.

Practice Teaching

One (1) of the thirteen (13) lessons shall be allocated for the purpose of practice teaching. This session's function is to allow each student the opportunity to teach a lesson to one of his or her peers under observation by the instructor. The instructor shall then provide feedback and encourage discussion on how the student's teaching technique might be improved.

Recital Attendance

Students must attend a minimum of eight (8) musical or musically cultural events. No more than four (4) or the eight (8) can be as a performer. Documentation must include a signed program of the performance by both the student and the organizer/performer. All documentation must be turned in to the student's MUSI 1512 instructor to be counted.

End-of-semester Jury

All applied lesson students shall take a jury examination at the end of each semester. This jury shall be performed for members of the faculty, and, at the discretion of the instructor and faculty members, outside adjudicators. Input of any outside adjudicator is purely for purposes of obtaining a different viewpoint, and shall not count towards jury grading. Repertoire for the jury exam shall be decided through consultation between the student and the instructor. However, the following are generally expected:

Instrumental

Prepare 4-6 total compositions
Perform 1 prepared composition of the performer's choice
Perform 1 prepared composition chosen by faculty
Scales (see below for Scale Requirements)

Choral

Prepare 5-7 total compositions
Perform 1 prepared composition of the performer's choice
Perform 1 prepared composition chosen by faculty
5-7 total prepared compositions (see below for language requirements)

Senior Recital

Senior Recitals are to be planned in consultation with the instructor – and students should choose a date and repertoire for the performance as early as possible. Procedural guidelines shall be adhered to carefully, as faults in this area may result in a lowering of the student's grade (in the category of "Professionalism"). As this is a public performance reflecting not only on the student but his or her instructor and the entire Music Department, students are expected to approach this event with the proper measure of seriousness and formality.

Proficiency Examinations/Requirements

Instrumental -Scale Requirements

Students shall pass their scale requirements by the end of their sophomore year. Students are expected to memorize the following scales: *major*, *natural minor*, *harmonic minor* and *melodic minor*. Minimum scale requirements are offered at mid-term for each semester; however the student may choose to work ahead. Alternately, the student may choose to pass all scales in one test session. The listing below shows the benchmarks broken down by semester.

Sem. 1: Fresh. Year: **all major scales**, 16th notes, minimum 90 beats per minute

Sem. 2: Fresh. Year: **all natural minor scales**, 16th notes, minimum 90 b.p.m.

Sem. 1: Soph. Year: **all melodic minor scales**, 16th notes, minimum 90 b.p.m.

Sem. 2: Soph. Year: **all harmonic minor scales**, 16th notes, minimum 90 b.p.m.

Choral-Language Requirements

Students are expected to study and perform repertoire in various languages and with progressively more difficult criteria such as range, tessitura, rhythm, phrasing, melodic lines, harmonic foundations with accompaniment, and language. The following are the language requirements for lessons and for jury performances. The length of the piece is also a consideration for endurance.

Fresh. Year: *English & Italian or Latin*
Sophomore Year: *English, Italian, French*
Junior & Senior Year: *English, Italian, French, and German*

Practice Guidelines

The study of the instrument/voice is both a physical and a mental occupation, and requires regular and methodical practice to be adequately prepared for whatever challenges are met. As such, attention to practice goals cannot be underestimated. It is expected that students practice every day on solo and/or assigned repertoire in addition to various rehearsals and methods courses. This applies to all music education majors! This is the student's "homework."

Practice should include all work in one of the following areas:

Instrumental

Appropriate warm-up and tone production exercises
Scales, arpeggios, and technique development
Etudes (both lyric and technical)
Transposition etudes and exercises
Band/orchestra excerpts
Solo repertoire

Choral

Appropriate warm-up and tone production exercises
Scales and technique development
Vocalizes
Diction and breathing exercises
Repertoire in different languages
Solo repertoire

Grading

The final grade shall be based on a combination of points earned from weekly lesson grades and the final jury. For students performing a senior recital, that grade will substitute for the jury, unless they choose, in consultation with the instructor, to perform a separate jury.

13 Weekly Lessons (50%) @ 5.0 points
1 Practice Teaching Lesson (5%) @ 5.0 points
1 Performance Jury (40%) @ 40.0 points
8 Recital Attendance (5%) @ 2.0 points

94-100%	A	77-79%	C+
90-93%	A-	70-76%	C
87-89%	B+	60-69%	D
83-86%	B	0-59%	F
80-82%	B-		

Instructor Cancellations/Rescheduling

Regular lessons shall be scheduled weekly, however the instructor reserves the right to make changes in the lesson schedule should that, for any reason, become necessary. In this case, the instructor shall give notice a minimum of one (1) week prior. The student is expected to make an effort to work with the instructor to find a suitable time to move the lesson. Lessons missed because of absence of the instructor, due to unforeseen circumstances, will be made up at the mutual convenience of the student and teacher.

Student Cancellations/Rescheduling

The instructor shall be notified at least twenty-four (24) hours in advance if rescheduling or cancellation is necessary (emergencies will be considered on a case-by-case basis). Alternately, the student may switch lesson times with another student if that is amenable to both. Lessons unavoidably missed due to illness or emergency will be made up when possible, if cancelled in advance. Should a lesson be canceled due to illness or emergency, the student shall be required to contact the instructor (via phone, email or personal messenger) *before* the scheduled lesson. Unexcused non-attendance of a lesson shall automatically result in a "0.0" being recorded for the lesson grade. After a fourth unexcused absence, the instructor may assign a letter grade of an "F" or an incomplete. This decision shall be made in consultation with the acting chair of the music ed. department.

Unexcused Tardiness

Unexcused tardiness of more than one-third the length of the lesson – twenty (20) minutes for hour lessons shall result in a *minimum* of a one (1)- point deduction for that lesson.

Lesson Termination

The instructor retains the prerogative to terminate at any time a lesson for which the student demonstrates grossly inadequate preparation, resulting in a "0.0" being recorded for that lesson grade. This is an exceptional and rare consequence.

The instructor reserves the right to alter or change this syllabus and/or requirements with prior notice to students.

Policy Statements:

Academic Integrity

Academic integrity is essential to the existence of an academic community. Every student is responsible for fostering a culture of academic honesty, and for maintaining the integrity and academic reputation of Lindsey Wilson College. Maintaining a culture that supports learning and growth requires that each student make a commitment to the fundamental academic values: honesty, integrity, responsibility, trust, respect for self and others, fairness and justice.

To foster commitment to academic integrity, faculty are asked to require each student to place and sign the following Honor Code on tests, exams and other assignments as appropriate: **On my honor as a student, I have neither given nor received any unauthorized aid on this assignment/exam.**

Violations of the academic integrity policy include cheating, plagiarism or lying about academic matters. Plagiarism is defined as any use of another writer's words, concepts, or sequence of ideas without acknowledging that writer by the use of proper documentation. Not only the direct quotation of another writer's words, but also any paraphrase or summary of another writer's concepts or ideas without documentation is plagiarizing that writer's materials. Academic dishonesty is a profoundly serious offense because it involved an act of fraud that jeopardizes genuine efforts by faculty and students to teach and learn together. It is not tolerated at Lindsey Wilson College.

Students who are determined to have plagiarized an assignment or otherwise cheated in their academic work or examinations may expect an "F" for the activity in question or an "F" for the course, at the discretion of the instructor. All incidents of cheating or plagiarism are reported by the instructor to the Academic Affairs Office along with copies of all relevant materials. Each instance of cheating or plagiarism is counted separately. A student who cheats or plagiarizes in two assignments or tests during the same semester will be deemed guilty of two offenses. If the evidence is unclear, or if a second offense occurs, the VP for Academic Affairs or Associate Dean will work in cooperation with the Dean of Students to move the student before the campus Judicial Board for review. Violations will ordinarily result in disciplinary suspension or expulsion from the College, depending on the severity of the violation involved. **Note:** The College has purchased Turnitin.com, a web product used to detect plagiarized documents.

Questioning a Grade -- The Student Academic Complaint Policy

A student, who wishes to question **an assignment grade, or other academic issue**, should follow the procedure below:

1. Whenever possible, the student will first go to the faculty member who has assigned the disputed grade. Complaints regarding grades should be made within seven (7) days of receipt of the disputed grade and, if possible, will be decided by the faculty member within seven (7) days of receipt. If the disputed grade is the final grade for the course, "receipt" is defined by when the final grade is posted online by the registrar. (Please refer to the next section for appealing a final grade.)
2. Unless there are extenuating circumstances, the student may, within seven (7) days request in writing a review of such decision by the Chair of the division in which the grade was assigned. Upon receipt of such request, that Chair will direct the faculty member and the student to each submit, within seven (7) days, if possible, a written account of the incident, providing specific information as to the nature of the dispute.
3. Upon receipt of these written accounts, the Chair will meet, if possible, within seven (7) days with the faculty member and the student in an effort to resolve the dispute and will render his or her decision in writing.
4. If either the student or the faculty member desires to appeal the decision of the Division Chair, the student or faculty member may, within seven (7) days by written request to the chair, ask that the matter be reviewed by a Grade Appeals Panel convened by the Academic Affairs Office.
5. If the disputed grade is assigned at the end of a fall or spring semester and the student and faculty member cannot meet to resolve the issue, the student should contact the faculty member by e-mail within seven (7) days of receipt of the disputed grade. If the issue cannot be resolved by e-mail within the time limit, steps 2, 3 and 4 of the appeal may extend into the beginning of the semester immediately following receipt of the disputed grade by following the timeline above.

A student who wishes to question a **final grade** should follow the procedure below:

1. Confer with the faculty member who assigned the disputed grade.
2. If the disputed grade cannot be resolved, a written request for a grade appeal must be submitted to the Academic Affairs Office before the first day of the semester following the one in which the grade was issued. The written request must include the specific basis for the appeal.

3. The Academic Affairs Office will convene a Grade Appeals Panel, comprised of the Vice President for Academic Affairs, the Associate Academic Dean, and the chair of the academic unit which houses the course for which the grade is appealed. If one of the members is the faculty member who issued the grade, an alternate will be appointed. The student and the faculty member may appear separately before the panel to explain their positions. The hearing is non-adversarial. Neither the faculty member nor the student may be accompanied by other individuals to the meeting of the Grade Appeals Panel. The Grade Appeals Panel will notify the student of its decision, if possible, within seven (7) days of the meeting.

Policy for Verification of Student Identity and Protection of Privacy

In compliance with United States Federal Higher Education Opportunity Act (HEOA), Public Law 110-315, all credit-bearing courses and programs offered through distance learning methods must verify that the student who registers for a distance education course or program is the same student who participates in and completes the course or program and receives academic credit. One or more of the following methods must be used:

- a) A secure login and pass code;
- b) Proctored examinations; and/or
- c) Remote proctoring of one or more examinations using Tegrity or other technologies

Verification of student identity in distance learning must protect the privacy of student information. Personally identifiable information collected by the College may be used, at the discretion of the institution, as the basis for identity verification. For instance, a student requesting that their learning system password be reset may be asked to provide two or more pieces of information for comparison with data on file. It is a violation of College policy for a student to give his or her password to another student.

Detailed information on privacy may be located at:

<http://www.lindsey.edu/media/319883/Online%20Services%20Privacy%20Policy%204.20.12.pdf>

Institutional Review Board (IRB) Policies

The Lindsey Wilson College Institutional Review Board (IRB) safeguards the rights and welfare of human participants in research and other research activities. Lindsey Wilson College faculty, staff, and students, which comprise its academic units, and facilities, are subject to the IRB policies. This includes any research for which a research agreement (e.g. MOU) identifies Lindsey Wilson College Institutional Review Board (IRB) as the IRB of record. All student-led human subject research must have a LWC faculty sponsor. All faculty members and students conducting human subject research are required to submit documentation of training on research involving human subjects that has been completed within two years of the onset of the proposed research. Online training is available at <http://php.nihtraining.com/users/login.php>.

Statement on Learning/Physical Disabilities

Lindsey Wilson College accepts students with learning disabilities and provides reasonable accommodation to help them be successful. Depending on the nature of the disability, some students may need to take a lighter course load and may need more than four years to graduate. Students needing accommodation should apply as early as possible, usually before May 15. Immediately after acceptance, students need to identify and document the nature of their disabilities. It is the responsibility of the student to provide to the College appropriate materials documenting the learning disability, usually a recent high school Individualized Education Program (IEP) and results from testing done by a psychologist, psychiatrist, or qualified, licensed person. The College does not provide assessment services for students who may be learning disabled. Although LWC provides limited personal counseling for all students, the College does not have structured programs available for students with emotional or behavioral disabilities. For more information, call Ben Martin at 270-384-7479.

Academic Success Center

The Academic Success Center, located in the Everett Building, offers peer tutoring to aid students in completing class assignments, preparing for exams and improving their understanding of content covered in a particular course. In addition, computers are available for student use.

Students are encouraged to utilize this Center as a resource for improving study strategies and reading techniques. The Center also offers assistance with other academic problems resulting from documented learning disabilities. All services are free of charge to all Lindsey Wilson College students (students with learning disabilities are responsible for providing documentation from an appropriate outside professional source such as a professional evaluation or school IEP). Please contact Maretta Garner, Tutor Coordinator at 384-8037 for further information and assistance.

Writing Center and Mathematics Center

The Writing Center (located in the Slider Humanities & Fine Arts Building), and the Mathematics Center (located in the Fugitte Science Building) are available for specialized tutoring at no charge to students. Please contact Jared Odd, Writing Center Coordinator, at 384-8209 or Linda Kessler, Math Tutor Coordinator, at 384-8115 for further information and assistance.

Final Exams

Final Exams for day classes are scheduled for the Fall 2012 semester on **December 10-14 and May 6-10** for the Spring 2013 semester. The academic calendar, which contains the schedule for finals, is in the College Catalog and course schedule listing. Please make any necessary flight arrangements **after** the final exam week. **Students will not be permitted to take early finals** unless extenuating circumstances exist. "Extenuating circumstance" means illness, a verified family emergency or participation in officially sponsored travel in support of an event arranged by the College. **Travel arrangements must be made in sufficient time** that tickets may be obtained after final exams and the semester is officially over. All requests for early finals must be made in person to the Academic Affairs Office.

Email Policy

All Lindsey Wilson College students are required to communicate with LWC faculty and staff via LWC (Lindsey.edu) email addresses only. Alternative email addresses should not be used when communicating with LWC faculty and staff.

Cell Phone Policy

Student cell phones will be off during class time unless prior arrangement is made with the instructor.

Adding/Dropping a Course

Students enrolled in the following courses cannot drop these classes during the semester: READ 0713, 0723, 0733, 0903, 1013 and 1023; STSK 1003; ENGL 0903 and 0904; and ESL 0803, 0804 and 0854.

For undergraduate classes at the Columbia campus, adding a course, dropping a course, or changing from one section of a course to another section of the same course requires the approval of the advisor and the instructor for each course involved as indicated on the Add/Drop Form. The change must be reported to the Business Office and the Registrar's Office on an Add/Drop Form, which may be obtained from the Registrar's Office. For AIM courses, adding a course, dropping a course, or changing from one section of a course to another section of the same course requires the approval of the Director of the Evening Program. For courses taught at Community sites, adding a course, dropping a course, or changing from one section of a course to another section of the same course requires the approval of the Site Coordinator for the campus. Permission to add courses will not be given after the last date for late registration. Authorization for dropping a course will not be approved after more than 75% of the instructional days for a course are completed, as outlined below:

Course	Deadline	Submitted by the Student to
Columbia undergraduate and graduate full semester courses	Not later than 30 days before the end of the semester	Registrar
AIM courses	By the sixth week of class	Registrar
Courses at Community Campuses	By the third weekend of class	Site Coordinator or the Registrar