

**LINDSEY WILSON COLLEGE
WORK STUDY APPLICATION**

Name: _____ Student ID # _____
Major: _____ Grade Level: _____
Phone Number: _____ Email: _____

Have you been employed through our Work Study Program before? () YES () NO
What department? _____ Do you wish to continue working there? () YES () NO
Have you worked summer or part-time jobs before? () YES () NO
Employer: _____ Duties: _____

Job Skills:

- (1) Do you have good computer skills? () YES () NO
- (2) Do you enjoy working with other people? () YES () NO
- (3) Do you have your own transportation? () YES () NO
- (4) Do you enjoy sports? () YES () NO
- (5) Do you have any experience with videotaping? () YES () NO
- (6) Have you handled money before in a previous job? () YES () NO
- (7) Are you a certified life guard? () YES () NO
- (8) Are you CPR certified? () YES () NO

Listed below are departments that have positions available for students participating in the Work Study program. Choose three departments that match your interests and qualifications. Label your top choice as number one.

- _____ **Art Department:** Clerical work, assist in the art gallery and in art classrooms.
- _____ **Athletics:** Help with one of the various sports on campus. Some nights and weekends required.
- _____ **Block & Barrel Café:** Run cash register, cook, clean. Must work some nights and weekends.
- _____ **Bookstore:** Run cash register, stock shelves, assist customers.
- _____ **Computer Lab:** Monitor lab, sign students in/out. Nights (until 8 PM) required.
- _____ **Dining Center:** Wrap silverware, food preparation, cleaning. Nights and weekends required.
- _____ **Game Room:** Supervise game room activities. Nights and weekends required.
- _____ **Intramurals:** Help with game set-up, score keeping. Night and weekends required.
- _____ **Golf Course:** Various grounds keeping duties at the golf course.
- _____ **International:** Office duties, work one-on-one with international students.
- _____ **Library:** Shelve books, check books in/out, other library duties. Nights and weekends required.
- _____ **Maintenance:** Various grounds keeping duties.
- _____ **Office Assistant:** Answering phone, filing, copying, typing, and other office-related duties.
- _____ **Public Safety:** Office work, parking tickets, unlocking rooms, security. Some nights required.
- _____ **Residence Life:** Sign students in/out of residence halls. Nights required.
- _____ **Science:** Lab clean-up, copying, assist science professors.
- _____ **Service Center:** Answer phone, sort/distribute mail, sell stamps, and handle packages.
- _____ **Wellness Center:** Answer phones, make reservations, handle disputes, set-up of equipment, cleaning.

RETURN TO: **OFFICE OF STUDENT FINANCIAL SERVICES
210 LINDSEY WILSON STREET
COLUMBIA, KY 42728**

I have read the handbook and understand the contents of it. I hereby agree to adhere to the rules as outlined in the Lindsey Wilson College Work Study Handbook, located at <http://www.lindsey.edu/offices-and-services/financial-aid/forms.aspx>.

Signature

Date