

**Playbook for a  
Safe Return to Campus  
Fall 2020**



## Playbook for a **Safe Return to Campus: Fall 2020**



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## Message from President Luckey

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As I begin my 38th year at the College and my 23rd year as president, I must admit this current pandemic is certainly a worthy adversary. I find it to be especially challenging as we strive to fulfill our mission *in serving the educational needs of our students by providing a living-learning environment within an atmosphere of active caring and Christian concern where every student, every day, learns and grows and feels like a real human being*. It is our commitment to this living-learning environment and our commitment to serving the educational needs of our students that require us to return to a face-to-face delivery format for our traditional students.

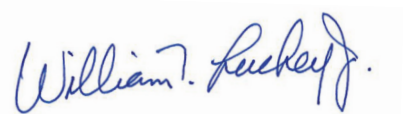
While all of us wish this was business as usual and we could return to fist bumps, hand shakes, and hugs, we are going to have to fight this instinctive dynamic of being loving and displaying our support of our students and each other in different ways. In fact, physical distancing, wearing our masks, washing our hands, taking our temperatures and reporting our symptoms are just a few of the ways we will “actively care” and demonstrate our love for our Lindsey Wilson family. We can do this...in fact...we must do this. There is no Plan B that allows us to all be together and fulfill our mission the way we are called to serve.

In the 117-year history of Lindsey Wilson our predecessors have faced two World Wars, the Great Depression, the financial collapse of 2008 and even a prior pandemic, the Spanish Flu, beginning in 1918. In fact, the college came within one vote of closing when the enrollment declined to 37 students during the second World War. Our president, V.P. Henry, served two years without a salary in order to help the college survive this challenging time. We must now come together to match the resolve and courage of our predecessors during this challenging time.

Enclosed you will find our detailed plans for a safe return to campus consistent with fulfilling our mission. This plan captures our best thinking as of July 24, 2020 and is guided by recommendations from the Lake Cumberland Area Health Department, the Commonwealth of Kentucky and the Centers for Disease Control (CDC).

I want to thank the 70-plus members of our faculty, staff and students who invested their time and talents on one of nine teams (Academics, Athletics, Dining Center, Extended Campuses, Residence Halls, Student Life, Health and Safety/HR, Facilities, and Communications) to develop specific plans for each of the functional areas. I hope you find this communication to be helpful and we will continue to adjust and evolve as new information becomes available. This is an incredibly fluid situation and as Maya Angelou said, “When we know better, we do better.”

Sincerely,

A handwritten signature in blue ink that reads "William T. Luckey, Jr." The signature is written in a cursive, flowing style.

William T. Luckey, Jr.  
President

### The decision to begin early and to end early is based on three guiding principles:

- 1** First and foremost, we are concerned about the safety of our Lindsey Wilson College family – our students, faculty and staff.
- 2** Secondly, our students, and our mission, require us to provide the richest experience we can. Our Academic Excellence Statement crafted and unanimously approved by our faculty and President's Cabinet is best achieved through the high quality personal interaction with our gifted faculty for our students who are accustomed to seated courses.
- 3** Finally, when we all get to the other side of this pandemic, we want to ensure this college, which has survived two world wars, is stronger than it has ever been.





### Coronavirus (COVID-19) Symptoms

CDC: COVID-19 affects different people in different ways. Most infected people will develop mild to moderate illness and recover without hospitalization.

#### Most common symptoms include:

- Fever (100.5) and/or chills
- Dry cough
- Fatigue

#### Serious symptoms:

- Difficulty breathing or shortness of breath
- Abdominal or chest pain and/or pressure
- Loss of speech or movement

#### Less common symptoms:

- Muscle or body aches
- Sore throat
- Congestion or runny nose
- Diarrhea, nausea or vomiting
- Conjunctivitis
- Headache
- Loss of taste or smell
- Rash on skin, or discoloration of fingers or toes

**Seek immediate medical attention if you have serious symptoms. Always call before visiting your doctor or health facility.**

On average it takes 5–6 days from when someone is infected with the virus for symptoms to show, however it can take up to 14 days

**LWC: Stay home or in your dorm room if you are sick with COVID-19 symptoms or if you have been exposed to someone who has tested positive for COVID-19. Students who are sick should contact their Resident Assistant, Resident Director, or Student Services as well as their instructors. Employees should contact Human Resources.**

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### Coronavirus (COVID-19) Prevention

#### To prevent infection and to slow transmission of COVID-19, do the following:

- Wash your hands regularly with soap and water, or clean them with alcohol-based hand rub.
- Maintain at least six feet of distance between you and other people.
- Avoid touching your face.
- Wear a mask.
- Stay home or in your dorm room if you do not feel well.
- Avoid unnecessary travel and avoid social gatherings of 10 people or more.

### REQUIRED DAILY HEALTH ASSESSMENT

#### LWC Students and Employees are required to do the following:

- **Daily Temperature Check**
- **Daily Health Assessment**

**Failure to complete these daily requirements may result in limited access to campus services and may be asked to leave the College.**

### Training

All students, faculty, and staff are required to complete training prior to returning to the A.P. White campus no later than August 19. If you are a student [click here](#) to complete the training. If you are a member of LWC's faculty or staff, please [click here](#).

### Pledge

All students, faculty, and staff are responsible to do their part in protecting themselves and our Lindsey Wilson family. Each of us will commit to taking protective measures for the safety of ourselves and our neighbors. The Lindsey Wilson pledge is found at the end of the required training module. **Anyone refusing to sign the pledge will not be allowed on campus.** A copy of the pledge can be found on [pages 7 & 8](#). **Every student, faculty, and staff member is expected to sign electronically by August 19, 2020.**





### LWC Pledge to Protect Our Community on the A.P. White Campus in Columbia, Kentucky

As a community, our primary concern and responsibility is to provide a safe and healthy environment on the campus of Lindsey Wilson College. The COVID-19 pandemic has afflicted millions and disrupted daily life in ways we never imagined possible. It requires us to commit to protective measures for the safety of ourselves and others in our LWC campus community and the surrounding counties. Therefore, as a member of the Lindsey Wilson College family, I agree to the following pledge to protect the Lindsey Wilson College community:

- I will monitor my temperature daily and truthfully participate in the College's daily health screening measures to determine whether it is appropriate for me to be moving about campus or going to class and/or work. If I have a change in my health status, I will follow the reporting protocol requirements and provide accurate and complete information.
- I will comply with any testing or contact tracing for COVID-19 that the health department or the College may require.
- I will complete and comply with all required COVID-19 related online training modules.
- I will follow the College's protocols for isolation or quarantine (i.e. I will stay home or in my residence hall room if I am sick with COVID-19 symptoms or if I have been exposed to someone who has tested positive for COVID-19).
- I will wear a face covering everywhere on campus except my personal dorm room or non-shared office space.
- I will practice proper hand washing and respiratory etiquette (e.g., cough into my elbow).
- I will take daily precautions to keep space between myself and others (6 feet of physical distancing, which is about two arm lengths) and avoid social gatherings of 10 people or more.
- I will limit non-essential travel during the semester.
- I will follow the College's rules and, when allowed, ensure that any guest I bring to campus will be aware of and comply with the standards for face coverings, physical distancing, personal hygiene, and social gatherings.
- I understand that returning to campus is my choice and the College cannot guarantee immunity from health related impacts of COVID-19.
- I understand that not abiding by this pledge can result in being asked to leave campus.

LWC is family and we commit to loving our neighbors on campus and in the surrounding community. I understand and accept my duty and responsibility to protect myself and my neighbor by wearing a face covering, social distancing, and abiding by the other rules and standards outlined above.

☐ I agree to comply and follow the health protocols and recommendations adopted by Lindsey Wilson College.

Lindsey Wilson College is a private college and your participation here should be considered a privilege and not a right. Anyone choosing to not sign this pledge to protect our LWC family certainly has that right. However, those choosing not to sign this pledge in order to assist in providing a safe and healthy environment will be withdrawn from the college and removed from campus.

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Signature

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Date

**Every student, faculty, and staff member is expected to sign electronically by August 19, 2020.**

### Pledge to Protect Our Lindsey Wilson College Community And Our Community Partners

As a community, our primary concern and responsibility is to provide a safe and healthy environment on the campus of Lindsey Wilson College and the campuses of our community partners. The COVID-19 pandemic has afflicted millions and disrupted daily life in ways we never imagined possible. It requires us to commit to protective measures for the safety of ourselves and others in our LWC campus community and the communities of our educational partners. Therefore, as a member of the Lindsey Wilson College family, I agree to the following pledge:

- I will monitor my temperature and truthfully participate in the College's health screening measures to determine whether it is appropriate for me to work or attend face to face class on the community campus. If I have a change in my health status, I will follow the reporting protocol requirements and provide accurate and complete information.
- I will comply with any testing or contact tracing for COVID-19 that the health department or the College may require.
- I will complete and comply with all required COVID-19 related online training modules.
- I will follow the College's and the community campus' policies for social distancing, traffic flow, face coverings, and other COVID-19 related protocols.
- I will stay home if I am sick with COVID-19 symptoms or if I have been exposed to someone who has tested positive for COVID-19.
- I will wear a face covering or mask when required.
- I will practice proper hand washing and respiratory etiquette (e.g., cough into my elbow).
- I will take daily precautions to keep space between myself and others (6 feet of physical distancing, which is about two arm lengths) and avoid social gatherings of 10 people or more.
- I will not bring any guests to the community campus.
- I understand that returning to the community campus is my choice and the College cannot guarantee immunity from health related impacts of COVID-19.
- I understand that not abiding by this pledge can result in being asked to cease my community campus work or learning experience.

LWC is family and we commit to loving our neighbors on campus and beyond. I understand and accept my duty and responsibility to protect myself and my neighbor by wearing a face covering, social distancing, and abiding by the other rules and standards outlined above.

☐ I agree to comply and follow the health protocols and recommendations adopted by Lindsey Wilson College.

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Signature

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Date

**Every student, faculty, and staff member is expected to sign electronically by August 19, 2020.**



### COVID-19 Personal Protective Equipment (PPE)

All students, faculty, and staff are required to wear facial coverings in public places, which include, but are not limited to, classrooms, the cafeteria, the SUB, the library, the Wellness Center, faculty and staff offices, hallways in residence halls and campus buildings, public restrooms, and anywhere else on campus that is enclosed and/or you cannot maintain six feet of distance. You are not required to wear your face covering when in your dorm room and/or if alone in your personal office or workspace. Go to [page 10](#) to read LWC's Face Mask Protocol.

**The following PPE will be provided for students and employees:**

**PPE for Students:**

- A washable Blue Raider Bob mask
- 2 travel size hand sanitizers
- Thermometer for residential students

**PPE for Faculty and Staff:**

- A washable Blue Raider Bob mask
- Hand sanitizer

**The College will also provide PPE for visitors:**

- Mask and hand sanitizer provided by the person responsible for the guest(s)



**The College will have available gloves, face shields, disposable masks and hand sanitizer in all of the buildings on campus.**

**Additional notations regarding the use of face masks:**

- 1) It's a good idea to have at least two face coverings. This way, you will have a fresh mask if one is in the wash.
- 2) You may remove it outside when you are away from others, in your car, in your private space, or while exercising if social distancing guidelines are met.
- 3) You should clean your cloth mask after every wearing if possible. This reduces the risk of spreading the coronavirus or other germs.

**Anyone who does not abide by the face covering requirement can and will be asked to leave campus to avoid putting others at risk.**

### Face Mask Protocol

Lindsey Wilson College, in compliance with recommendations from the Centers for Disease Control and the Governors Healthy at Work – Reopening Kentucky program, has created a PPE protocol. LWC has PPE equipment available to all of its employees and students to ensure the safest environment to its members and guests. To that end **we require the wearing of face covering\* in all public spaces\*\* by students, faculty, staff and guests to mitigate the spread of COVID-19 in community settings.** LWC students will be issued a LWC Blue Raider mask that is washable and reusable.

\*The CDC recommends a face covering be worn whenever leaving your residence. PPE masks, cloth masks, neck gaiters, homemade masks, or other branded masks are acceptable under the protocol as long as they do not promote any offensive images, material or language. Lindsey Wilson College reserves the right to ask someone to change their face mask if it is deemed inappropriate.

\*\*Public space is defined as any area that is not your personal residential living space or office.

#### Where should I wear a mask on campus?

- Classrooms, lecture halls and labs
- Conference, meeting and break rooms
- Personal, faculty, and staff office space where physical distance of 6 feet cannot be maintained
- Dining center, Blue Raider Café, Starbucks when not eating or drinking
- Hallways and lobbies
- Public restrooms
- Residence hall communal bathrooms
- Holloway Health and Wellness Center
- Locker rooms and indoor practice spaces

#### Where do I not have to wear a mask on campus?

- Residential students do not have to wear face covering in their own room
- Employees in their personal work spaces when social distancing is possible
- Traveling outside when social distancing is possible
- Personal vehicle when traveling alone
- It is not necessary to wear a face mask while exercising if social distancing guidelines are met.

All students, faculty, staff and guests will be required to wear a face mask. The college can provide complimentary disposable masks upon request. Refusing to comply with the face mask protocol will result in being asked to leave the location you are in, including but, not limited to, classes, dining center, and offices. Attendance at events and other activities will be prohibited for failure to comply. **Noncompliance by students, faculty, staff and guests will result in being asked to leave campus at the discretion of the College.**

Healthy protocols are encouraged by all students, faculty, staff and guests of the college. This includes but, is not limited to, frequent handwashing for at least 20 seconds; the use of hand sanitizer; avoiding touching eyes, nose and mouth; the use of disposable latex gloves when appropriate; and the practice of social distancing (a minimum of 6 feet apart) at all times. To report noncompliance of healthy protocols, email the Office of Public Safety at [security@lindsey.edu](mailto:security@lindsey.edu) or call 270-384-8106; Student Services at [studentservices@lindsey.edu](mailto:studentservices@lindsey.edu) or call 270-384-8036.



# Properly Wearing and Caring for Your Face Mask or Protective Face Covering

## How many face masks do I need?

It's a good idea to have at least two. This way, you will have a fresh mask if one is in the wash.

Consider your schedule and your lifestyle. Ideally, you're staying at home most of the time. But you will want a clean mask whenever you go someplace where maintaining consistent physical distancing (at least 6 feet away from others) might be a challenge, including:

- A trip to the grocery store.
- A ride on public transportation.
- A visit to your doctor.
- Close interactions with others while you're on the job, if you are an essential employee.

## When is it safe to take my mask off?

Keep your mask on until you have finished your trip, errand or work shift. You can remove it outside, once you are away from others, or in your car on your way home. Don't forget to bring your mask inside to be cleaned. If you wait to take your mask off until you have returned home, it may be easier to put it directly into the laundry.

## What's the best way to take off a face mask?

- Wash your hands or use alcohol-based hand sanitizer containing at least 60% alcohol.
- Don't touch the front of the mask or your face.
- Carefully remove your mask by grasping the ear loops or untying the ties. For masks with a pair of ties, unfasten the bottom ones first, then the top ones.
- If your mask has filters, remove them and throw them away. Fold the mask and put it directly into the laundry or into a disposable or washable bag for laundering.
- Clean your hands again.

## How often should I clean my face mask or covering?

You should clean your mask after every wearing. This reduces the risk of spreading the coronavirus or other germs.

## How do I clean my face mask?

- Bandannas, face scarves and masks made of fabric, such as cotton, can be washed in your regular laundry using hot water.
- Disposable, blue surgical masks cannot be laundered or cleaned and should be thrown away when it is visibly soiled or damaged.
- After laundering your fabric masks, tumble dry them in the dryer on a high setting.
- You might consider using a non-scented laundry detergent if you are sensitive to perfumes so it is easier to wear the masks.
- You can also hand wash your mask, using hot, soapy water. Scrub the mask for at least 20 seconds, and dry them on high heat in the dryer.
- Store clean masks in a clean place when you are not using them.

Source: Johns Hopkins Medicine

# Why Wear a Mask?

I never dreamed wearing a mask could develop into such a politicized event where the government is seen as stripping away one's personal liberty and freedom. Why should I allow the governor or Walmart or Lindsey Wilson College to strip away my right to life, liberty and the pursuit of happiness - rights we all know were handed down by our Creator?

A society only functions when all follow certain norms, laws or expectations to be a safe and contributing member to society. Our freedoms are not limitless. In this society, we expect people to wear pants, to wear a seatbelt and not to yell "FIRE!" in a crowded theatre.

These are all norms or rules or laws that are created because over time these behaviors are deemed to be important to serve a greater good. In other words, your individual freedoms are less important and less valid than what serves a greater good or a higher calling.

We are asking...no...insisting that we will all wear our masks properly at Lindsey Wilson College because we want to protect each other and keep each of us safe from a deadly virus that has killed over 624,000 people around the world and over 143,000 people in the United States. The amount of deaths in the United States alone from Covid-19 equates to 48 consecutive days of the number of lives lost in the vicious attacks that occurred on 9/11. In other words, we could have four 9/11 events each month for the next year and still have lost fewer people than we have lost to Covid-19. This is real. It is not a hoax and I need your help to best protect our Lindsey Wilson family.

I believe all of us should just assume that we have the virus. How would that change how you greet your friends, your grandparents, your professors and the ladies in the dining center? If we can develop that mindset it will allow us to care less about our individual freedoms and to care more for our fellow roommates, classmates and other human beings.

We see study after study reminding us that while wearing a mask certainly helps in protecting you from getting Covid-19, the much stronger impact is that the mask helps to protect others from you. We hopefully have all seen the high speed visualizations of how respiratory droplets are scattered and dispersed from sneezing, coughing, laughing, singing or talking. The vast majority of young people with the virus are asymptomatic which makes it difficult for all of us to take this killer seriously.

Whether you are a first-time member of this family or a fifth-year senior, you will learn quickly that we think of each other as family. It is probably one of the primary reasons you decided to invest your time and talents here. But as you know...families can be loving or dysfunctional.

I'm asking you to figuratively join hands with me to respect each other...to love one another, and to sacrifice for one another for the health and safety of each of us. Let's all decide to make good decisions and to do the right things.

***President Luckey***



### Health and Safety Screening for COVID-19

**Prior to arriving on the A.P. White campus in Columbia, Ky.**, residential and commuter students should do one of the following:

- complete and submit a daily health assessment including temperature check for 14 consecutive days prior to arriving on campus or;
- provide proof of a negative COVID-19 test result from a test taken within 5 days of arriving on campus.

**Students who do not complete either of the two options above will be required to be tested for COVID-19 at their own expense prior to coming to campus.**

Students and employees on the A.P. White campus and community campuses **are required to complete and submit a daily health assessment and to check their temperature daily.** The College reserves the right to randomly screen for COVID-19 symptoms.

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### LWC Covid-19 Testing Plan

**Testing plans address the following components:**

1. Identify and test students and employees who are symptomatic.
  - Conduct daily temperature and COVID-19 symptom checks.
  - Isolate residential students who are symptomatic and refer them to testing.
  - Commuter students and employees who have symptoms should be instructed to stay home and be tested.
  - The College reserves the right to conduct random testing should they deem it necessary.
2. Identify close contacts of positive cases and encourage them to quarantine and get tested.
  - Track dates, times, and locations on campus where the student(s) or employee(s) have been.
  - With the assistance of the student or employee, the local health department and LWC will be contacting people whom the infected person identifies as close contacts and who may be at risk of contracting COVID-19.
  - Students and employees who were close contacts to a case should remain on self-quarantine for 14 days following the most recent exposure. They should monitor for symptoms of COVID-19, which can occur at any time during that 14-day period.
  - Close contacts can get tested for COVID-19, even if they are asymptomatic. However, after initial exposure, it sometimes takes a few days before the virus can be detected. A negative test collected too soon may not mean that a person will not become symptomatic or test positive a few days later. According to the Centers for Disease Control, quarantine is used to keep someone who might have been exposed to COVID-19 away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. Students in quarantine should stay in their dorm room or home, separate themselves from others, monitor their health, and follow directions from the local health department and school officials for 14 days. Arrangements for remote learning and meals will be made available where applicable.

(Continues on Page 14)

### LWC Covid-19 Testing Plan

3. Students and employees with symptoms will be referred to First Choice Immediate Care\* or their primary care provider for testing.
  - First Choice Immediate Care offers the 15 minute rapid test and no out of pocket expenses.
  - Students and employees that test positive will need to isolate.

**\*First Choice Immediate Care**

**Hours: 7 days a week 8 a.m. - 8 p.m. CT**

**Address: 197 Will Walker Road Columbia, KY 42728**

**Phone: 270-384-9981**

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### COVID-19 Privacy Statement

Lindsey Wilson College takes seriously the privacy regarding the health and wellbeing of our students, faculty, and staff. All employees are to keep any medical/health information received through their position at the College about students, faculty, and staff confidential. When an individual is identified as infected/exposed to COVID-19, employees will not disclose the name of the individual or any personally identifiable information about the individual except under the following circumstances:

1. Regarding employees, the information may be shared with HR and a supervisor
2. Regarding students, the information may be shared with Student Services
3. The individual provides written permission with the COVID-19 HIPAA Authorization Form.

When individuals grant written permission to share his/her medical/health information, it will be used to properly warn others so they may take precautionary measures and help prevent furthering the spread of the COVID-19.

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### Quarantine

Quarantine keeps someone who might have been exposed to the virus away from others.

#### Who needs to quarantine?

- Anyone who has been in close contact with someone who has COVID-19.
- People who previously had COVID-19 and people who have taken a serologic (antibody) test and have antibodies to the virus should also quarantine if they are identified as a close contact of someone with COVID-19.

#### What counts as close contact?

- You were within six feet in an enclosed space for at least 10 minutes at a time without a mask.
- The contact was anytime starting two days prior to the onset of symptoms and ending with the person being cleared from isolation.

#### Who do I need to notify if I am ordered to quarantine?

- Students need to notify their Resident Assistant, Resident Director, or Student Services and their instructors.
- Faculty and staff need to notify their supervisor and Human Resources as soon as possible.

#### What steps need to be taken to quarantine?

- Stay home or in your dorm room or other designated area for 14 days after your last contact with a person who has COVID-19.
- Watch for fever (100.5°F) or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.
- If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19.

#### When do I start and end quarantine?

- You should stay home or in your dorm room or other designated area for 14 days after your last close contact with a person who has COVID-19.

**For all of the following scenarios, even if you test negative for COVID-19 or feel healthy, you should quarantine since symptoms may appear 2 to 14 days after exposure to the virus.**

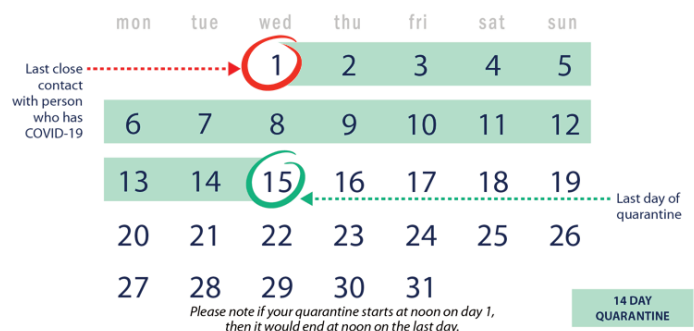
See scenarios below to determine when you can end quarantine and be around others.

**Scenario 1:** Close contact with someone who has COVID-19—will not have further close contact.

*I had close contact with someone who has COVID-19 and will not have further contact or interactions with the person while they are sick (e.g., co-worker, neighbor, or friend).*

Your last day of quarantine is 14 days from the date you had close contact.

Date of last close contact with person who has COVID-19 + 14 days = end of quarantine.



(Continues on Page 16)



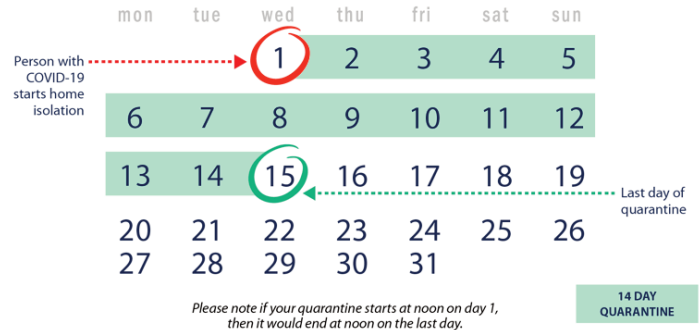
## Quarantine

**Scenario 2:** Close contact with someone who has COVID-19 and live with the person but, can avoid further close contact

*I live with someone who has COVID-19 (e.g., roommate, partner, family member), and that person has isolated by staying in a separate bedroom. I have had no close contact with the person since they isolated.*

Your last day of quarantine is 14 days from when the person with COVID-19 began home isolation.

Date person with COVID-19 began home isolation + 14 days = end of quarantine

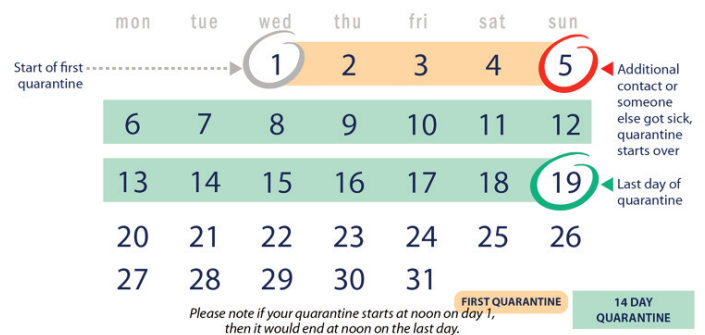


**Scenario 3:** Under quarantine and had additional close contact with someone who has COVID-19

*I live with someone who has COVID-19 and started my 14-day quarantine period because we had close contact. What if I ended up having close contact with the person who is sick during my quarantine? What if another household member gets sick with COVID-19? Do I need to restart my quarantine?*

Yes. You will have to restart your quarantine from the last day you had close contact with anyone in your house who has COVID-19. Any time a new household member gets sick with COVID-19 and you had close contact, you will need to restart your quarantine.

Date of additional close contact with person who has COVID-19 + 14 days = end of quarantine



**Scenario 4:** Live with someone who has COVID-19 and cannot avoid continued close contact

*I live in a household where I cannot avoid close contact with the person who has COVID-19. I am providing direct care to the person who is sick, don't have a separate bedroom to isolate the person who is sick, or live in close quarters where I am unable to keep a physical distance of 6 feet.*

You should avoid contact with others outside the home while the person is sick, and quarantine for 14 days after the person who has COVID-19 meets the criteria to end home isolation.

Date the person with COVID-19 ends home isolation + 14 days = end of quarantine



### Isolation

Isolation is used to separate people infected with the virus (those who are sick with COVID-19 and those with no symptoms) from people who are not infected. People who are in isolation should stay in their dorm room or home until it's safe for them to be around others. In the home, anyone sick or infected should separate themselves from others by staying in a specific "sick room" or area and using a separate bathroom (if available). Residence life will work with residential students who are required to be placed in isolation.

#### Who needs to isolate?

##### People who have COVID-19

- People who have symptoms of COVID-19 and are able to recover at home
- People who have no symptoms (are asymptomatic) but have tested positive for COVID-19

#### Who do I need to notify if I am ordered to isolate?

- Students need to notify their Resident Assistant, Resident Director, or Student Services and their instructors
- Faculty and staff need to notify their supervisor and Human Resources as soon as possible

#### What steps are necessary for isolation?

**Commuter students and employees should stay home except to get medical care. Residence life staff will work with residential students who require isolation. Isolation units are available on campus for residential students.**

- Monitor your symptoms. If you have an emergency warning sign (including trouble breathing), seek emergency medical care immediately
- Stay in a separate room from other household members, if possible
- Use a separate bathroom, if possible
- Avoid contact with other members of the household and pets
- Don't share personal household items, like cups, towels, and utensils
- Wear a cloth face covering when around other people, if able
- **If you have an emergency, please call 911**

#### When can you be around others after you had or likely had COVID-19?

After you have tested positive, you can be around others when the health department releases you from isolation. The health department will generally release individuals based upon whether or not they are experiencing symptoms.

**Documentation is required in order to return to work or class.**

Individuals **with COVID-19 symptoms** should be excluded from class, all campus activities, and work until all the following criteria are met:

- At least 10 days have passed since symptoms first appeared.
- The last three days (72 hours) with no symptoms and no fever (100.5 or greater) without the use of fever-reducing medications.

**Those having COVID-19 without symptoms** should be excluded from classes and/or work until 10 days have passed since the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms since their positive test.

### COVID-19 Contact Tracing

#### When is contact tracing necessary?

In the event of a positive case of COVID-19, we as an institution, with the assistance from the individual, may assist in contact tracing and monitoring as an internal protocol to ensure the health and safety of our college community. The College will also work in unison with the local health department.

#### What steps are taken for contact tracing?

##### Contact tracing for COVID-19 typically involves:

- Interviewing people with COVID-19 to identify everyone they had close contact with during the time they may have been infectious
- Notifying contacts of their potential exposure
- Referring contacts for testing, if appropriate
- Connecting contacts with services they might need during the self-quarantine period
- **Monitoring contacts** for signs and symptoms of COVID-19 (symptoms may appear 2-14 days after exposure)

##### Contacts should monitor their temperature twice daily and record the presence of any symptoms:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Conjunctivitis
- Rash on skin, or discoloration of fingers or toes
- Nausea or vomiting
- Diarrhea
- Abdominal pain
- [14-Day Temperature and Symptom Log](#)



## COVID-19 Contact Tracing: Myths & Facts

### MYTHS

- Contact Tracing is the government tracking my movements
- Contact Tracers will come to my home and isolate me from my family
- Health Departments are collecting information to report to immigration and law enforcement and Child Protective Services
- I will be asked about benefits, income, passwords, and other private information

### FACTS

- Contact Tracing is a common public health tool used to track and slow the spread of diseases
- Contact Tracers will call you and help monitor your symptoms and ask that you quarantine or isolate
- Health Departments are only collecting important information, including potential contacts exposed to COVID-19
- You will only be asked questions as it relates to your health and well-being

If you are asked for your Social Security Number, banking information, or passwords, hang up and report it to the Attorney General at 1-800-804-7556.



### Academic Calendar

There will be a modified [calendar](#) for A.P. White Campus day classes to compress the fall semester, but the semester will still have 15 weeks of instructional time. Online, extended campus, web, graduate programs, and evening classes will remain on the originally published academic calendar. Evening classes in session 2 will be converted to web classes. Evening classes in session 1 will be evaluated on a case-by-case basis to determine the best approach to instruction. Students will be notified by instructors with specifics to session 1 evening courses. It is important that you realize with these calendar changes, that A.P. White campus are expected to access the online portion of your courses on August 22. You will be expected to come to your first in person class having completed some sort of preparation.

- Online portions of A.P. White Campus day classes will be available on August 22 so students can access Blackboard to see the required pre-work that is required for each class..
- Students will come to their first face-to-face class session with the expectation that pre-work has been completed.
- Breaks (Labor Day and Fall Break) and Malvina Farkle Day have been removed to allow the semester to end by Thanksgiving.
- Final exams will be held Monday, November 23, through Wednesday, November 25. Exams will be given online to ensure social distancing.
- Night classes scheduled for session 1 (August 24 – October 16) on the A.P. White Campus will meet face-to-face using social distancing. Students will be assigned a class time to attend their face-to-face instruction.
- Night classes scheduled for session 2 (October 19 – December 11) on the A.P. White Campus will be offered online during the originally scheduled time period.
- Night classes that are scheduled for the full semester on the A.P. White Campus will be offered from August 22 – November 25 and will meet face-to-face with social distancing. Students will be assigned a class time to attend their face-to-face instruction.
- The schedule for A.P. White Web classes will remain as originally posted.
- Commencement remains scheduled for December 12, 2020. Social distancing protocols will be in place.

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### Undergraduate Classes on A.P. White Campus

Classes on the A.P. White Campus will be held via a hybrid model that allows students to attend face-to-face for a portion of their class and to receive remaining instruction via an online asynchronous approach. You will attend each class face-to-face one time per week. The remaining instruction will be provided online via Blackboard. Your faculty will provide the same lesson to one half of the class on the first day of face-to-face instruction each week and then repeat that lesson to the second half of the class on the second day of face-to-face instruction each week. This will allow us to implement six feet of social distancing within the classroom setting and will ensure you have the high-quality face-to-face experience that led you to choose LWC.

- Masks will be required to attend face-to-face class sessions.
- Social distancing will be implemented in all classroom environments.
- Students and faculty will sanitize their individual work spaces upon arrival in the classroom.
- The class schedule will be modified to allow additional time between classes.
- Classes that are more than three credits or that have low enrollment could meet face-to-face two times per week. Students will be notified if they are enrolled in such a class.
- Lab, clinical, and studio classes may meet according to a unique schedule to allow for appropriate learning while maintaining health and safety protocols. Students will be notified if they are enrolled in a class using an alternate meeting approach.
- Students will have the option of completing their courses by returning to campus or can remain at home and study. A fully online option would be available only if your intended major is offered fully online, the classes you need are on the schedule, and there is space in the classes. Students who choose to return to campus will attend in person classes one day per week as explained above. If a student opts to remain at home and join classes remotely, the student will join the in-person session using videoconferencing on his/her assigned day.

(Continued from Page 19)

### Undergraduate Classes on A.P. White Campus

The remainder of course delivery will be completed on Blackboard, just like students who return to campus. This option is being made available for any students who have underlying health concerns or who just are not comfortable with a return to campus for Fall 2020. There are some majors in which all courses cannot be completed remotely, for example nursing because of clinical requirements. In these instances, a student can take elective hours to remain enrolled. It will be important for students to work closely with their academic advisor if they desire remote instruction for Fall 2020.

- Students will receive an email with information about which days they will attend face-to-face classes.
- The grading scale and drop/add periods will follow our normal procedures.
- Students who are feeling ill are not permitted to attend face-to-face instruction.
- Upgraded classroom technology will allow a student who is not feeling well to attend class from his/her residence hall or home. The student will need to contact his/her instructor in advance to access this type of attendance. When this process is followed, the student will be counted as present for class. Other absences will be handled according to the individual instructor policies included in the course syllabus.
- All students and faculty will be required to complete a daily self-assessment prior to attending any class sessions.
- Class meeting locations will change from their original schedules and this information will be updated in Banner and the MyLWC portal prior to August 22.

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### CHD Program on A.P. White Campus

The M.Ed. in Counseling and Human Development (CHD) Program will be offering classes for its A.P. White Campus student following the original calendar, with two 8-week sessions (August 24 – October 16 and October 19 – December 11).

- CHD classes scheduled for session 1 (August 24 – October 16) on the A.P. White Campus will meet via a combination of face-to-face and remote synchronous technology. Classes will meet face-to-face with social distancing on weeks 1, 3, 5, and 7. Classes will meet via synchronous technology on weeks 2, 4, 6, and 8.
- CHD classes scheduled for session 2 (October 19 - December 11) on the A.P. White Campus will meet face-to-face the first week and then use remote synchronous technology for class for weeks two through eight.
- CHD clinical courses are scheduled for the full semester (August 24 – December 11). Clinical courses will meet face-to-face with social distancing on weeks 1, 3, 5, 7, 9, 11, and 13. Clinical classes will meet via synchronous technology on weeks 2, 4, 6, 8, 10, 12, 14, 15, and 16.

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### CES Program on A.P. White Campus

The Ph.D. in Counselor Education and Supervision (CES) Program will be offering classes via a hybrid approach with classes meeting face-to-face two weekends over the course of the full semester and via synchronous videoconferencing for two weekends of instruction, supplemented by asynchronous online instruction. The academic calendar will run from August 24 – December 11, 2020.

- Students will meet in their face-to-face classes over two weekends, rather than over 4 weekends. Students will receive meeting dates from their program.
- Masks will be required to attend face-to-face class sessions.
- Social distancing will be implemented in all classroom environments.
- Students and faculty will sanitize their individual work spaces upon arrival in the classroom with provided supplies.
- Students who are feeling ill are not permitted to attend face-to-face instruction.
- Upgraded classroom technology will allow a student who is not feeling well to attend class from his/her residence hall or home. The student will need to contact his/her instructor in advance to access this type of attendance. When this process is followed, the student will be counted as present for class. Other absences will be handled according to the individual instructor policies included in the course syllabus.
- All students and faculty will be required to complete a daily self-assessment prior to attending any class sessions.

### Blended MBA and MSTM Programs on A.P. White Campus

The blended Master of Business Administration and Master of Science in Technology Management programs will be offered using asynchronous online instruction with a weekend residency held via synchronous videoconferencing.

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### HS and CHD Programs on Extended Campuses

The B.A. in Human Services and Counseling and the M.Ed. in Counseling and Human Development (CHD) Program will be offering classes on its community campus locations following the original calendar, with two 8-week sessions (August 24 – October 16 and October 19 – December 11). These classes will be offered via a hybrid approach. Class will be delivered asynchronously on Friday and will meet face-to-face/remote synchronous on Saturday. In those instances where there are too few students to deliver a course face-to-face/remote synchronous, students will be given the option to take the course online.

- HS and CHD classes scheduled for session 1 (August 24 – October 16) on community college campuses will complete coursework via a combination of asynchronous learning for Friday and face-to-face/remote synchronous on Saturday.
  - HS and CHD classes scheduled for session 2 (October 19 - December 11) on community college campuses will complete coursework via a combination of asynchronous learning for Friday and face-to-face/remote synchronous on Saturday.
  - CHD clinical courses scheduled for the full semester (August 24 – December 11) will be delivered hybrid. These meetings will alternate between face-to-face meetings and synchronous meetings that use Supervision Assist.
  - HS practicum classes that are scheduled for the whole semester at an extended site will be delivered as WEB courses.
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### Online Programs

Online programs will be offering online coursework following the original calendar, with two 8-week sessions (August 24 - October 16 and October 19 - December 11). There is no change in the delivery of online coursework for the fall semester.

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### Accessing Faculty and Services

Plans for providing access to faculty and making use of support services are based on providing high-quality access while maintaining a safe and healthy environment.

- Although faculty will be in their offices preparing for classes and attending meetings via technology, they will not be able to meet with anyone in their offices. Therefore, there will be no face-to-face meetings in faculty offices this fall. You will meet with faculty using videoconferencing, such as Google Meet.
- All advising will be held virtually. Contact your advisor to schedule a meeting via Google Meet.
- All tutoring and writing consultation sessions will be scheduled in advance, with no drop-in hours for assistance. Most sessions will be held virtually.
- The Katie Murrell Library will be open with social distancing protocols in place. The hours will be:

<b>Monday – Thursday</b>	<b>7 a.m. – 10 p.m.</b>
<b>Friday</b>	<b>7 a.m. – 4:30 p.m.</b>
<b>Saturday</b>	<b>1 p.m. – 5 p.m.</b>
<b>Sunday</b>	<b>2 p.m. – 10 p.m.</b>

All times Central.



## A.P. White Class and Final Exam Schedules for Fall 2020

The course meeting schedule is being modified to allow sufficient time for students to move between classes with time to clean their workspaces and for social distancing traffic patterns. Faculty are not permitted to change class times or final exam times. All times Central.

Original MWF Schedule	Fall 2020 MF Schedule
7:30 – 8:20	7:30 – 8:20
8:30 – 9:20	8:30 – 9:20
9:30 – 10:20	9:35 – 10:25
10:30 – 11:20	10:40 – 11:30
11:30 – 12:20	11:45 – 12:35
12:30 – 1:20	12:50 – 1:40
1:30 – 2:30	1:55 – 2:45
2:30 – 3:30	3:00 – 3:50
3:30 and later	Stays the same

Original TR Schedule	Fall 2020 TR Schedule
8:00 – 9:15	8:00 – 8:50
9:30 – 10:45	9:30 – 10:20
11:00 – 12:15	11:00 – 11:50
12:30 – 1:45	12:30 – 1:20
2:00 – 3:15	2:00 – 2:50
3:30 – 4:45	3:30 – 4:20

### REVISED FINAL EXAM SCHEDULE November 23-25, 2020 (Monday-Wednesday)

Fall 2020 MF Schedule	Final Exam Day
MF 7:30 - 8:20 am	Monday
MF 8:30 - 9:20 am	Wednesday
MF 9:35 – 10:25 am	Monday
MF 10:40 – 11:30 am	Wednesday
MF 11:45 – 12:35 pm	Monday
MF 12:50 – 1:40 pm	Wednesday
MF 1:55 – 2:45 pm	Monday
MF 3:30 – 4:20 pm	Wednesday
TR 8:00 – 8:50 am	Tuesday
TR 9:30 – 10:20 am	Tuesday
TR 11:00 – 11:50 pm	Tuesday
TR 12:30 – 1:20 pm	Tuesday
TR 2:00 – 2:50 pm	Tuesday
TR 3:30 – 4:20 pm	Wednesday

### Before You Arrive: Required Student Health Assessment

All new and returning students are required to follow the healthy return protocol outlined in these instructions. Your health and the health of the campus community during the pandemic are critically important to all of us. We ask that you **carefully read and follow these guidelines** for a successful and healthy school year.

#### Student Health Assessment/Testing Policy for Students on the A.P. White Campus, Columbia, Ky.

All students, residential and commuters, must complete one of three options before checking into campus housing or accessing the A.P. White Columbia campus for classes or activities.

1. 14-day Health Assessment: Students can choose to complete the LWC health assessment daily for 14 days prior to arriving on campus for the first time for the fall semester. Students may access the health assessment on myLWC or the LWC app to answer questions about COVID-19 symptoms and interactions with others experiencing symptoms or testing positive.
2. COVID-19 Testing: Students can select to complete a COVID-19 test five days prior to checking into campus housing or accessing the campus for the first time for the fall semester. Students selecting this option must provide a copy of a negative test screening upon arrival to campus. The results must be on letterhead from the student's COVID-19 testing provider. Any cost for the COVID-19 screenings are the student's responsibility.
3. Incomplete Health Assessment or Testing: If a student elects not to complete the 14-day health assessment or provide verification of a negative COVID-19 within the last five days prior to their arrival, the student will be required to:  
Immediately complete a COVID-19 test at First Choice Immediate Care, 197 Will Walker Road, Columbia, Ky. When the student can demonstrate a negative COVID-19 test result, the student will then be allowed to check into their assigned campus housing. In addition, the student may access campus facilities, attend classes, attend campus events, or access the dining center.

**Any commuter student who tests positive for COVID-19 will not be allowed to access campus facilities, attend classes, or attend campus events.** The student must obtain a letter from their local health department before they can return to campus.

**Any residential student who tests positive for COVID-19 prior to moving into the residence hall is expected to return home for isolation.** The student will not be allowed to move into their assigned campus housing until they have a letter of clearance from their local health department. In addition, the student may not access campus facilities, attend classes, attend campus events, or access the dining center. The student will access their classes through the remote learning process. **Students who select this option must have a health assessment free of elevated temperature, free of contact with someone who has tested positive for the Covid-19 and free of any illness related to Covid-19."**



### Check-in and Move-In Procedures

#### Check-In Tents

1. Face masks are MANDATORY and required for all students and their guests.
2. Students will be assigned a specific check-in date and time.
3. Check-in tents with specific numbers will be located in Biggers Sports Center Parking Lot. Students and guests arriving for check-in will enter Spickard Drive from Fairgrounds Street (Highway 206) to your assigned tent number. Follow directions up the hill to your assigned check-in tent.
4. Students and guests will have their temperatures checked.
5. Health Assessment protocol will be confirmed.
6. Your personal LWC STARTER KIT will be provided.

#### Arrival Check-in for all Residential students:

1. New and returning residential students will be assigned a specific move-in day and time between August 19 and August 22 to comply with social distancing requirements.
2. Students will be assigned a tent number for their personal STARTER KIT pick-up. Check your email for updates to this information.

#### Arrival Check-in for Commuter students:

1. Please report to the Admissions Office between 8 a.m. - 4:30 p.m. CT on one of the following days: Wednesday, August 19, Thursday, August 20, or Friday, August 21
2. Please call 270-384-8100 when you arrive and your STARTER KIT will be delivered to you in your vehicle.

#### Move-in Basics:

- Residential students will be assigned a specific move-in day and time.
- Move-in is limited to two hours per resident and will be firmly enforced to allow a safe environment for everyone.
- Face masks are MANDATORY and required for all students and their guests during move-in.
- New and returning residential students are permitted to have only two guests accompany them on move-in day.
- Upon completion of move-in, guests are asked to say goodbye to their student to allow others to arrive safely.
- There will be no move-in volunteers. It is strongly encouraged that individuals bring dollies or handcarts for their personal items.





### Residential Expectations

Students are expected to be responsible for their conduct at all times. This includes compliance with CDC regulations to maintain a safe and healthy environment. Healthy protocols are encouraged for all students. This includes but, is not limited to, frequent handwashing for at least 20 seconds; the use of hand sanitizer; avoiding touching eyes, nose and mouth; the use of disposable latex gloves when appropriate; and the practice of social distancing (a minimum of 6 feet apart) at all times. **Face masks are MANDATORY anytime you are outside of your personal living space. For details regarding the face mask protocol click.**

Roommates are encouraged to interact with each other as they do with their families while thoughtfully practicing good healthy habits. Students should sleep opposite of each other, sleeping head to toe when sharing a room.

The cleanliness of residential spaces will be essential for a safe and healthy living environment. Environmental Services will provide additional cleaning shifts in all public access bathrooms. Hand sanitizer stations have been installed at the entrances of all facilities including residence halls. Residence Life staff will perform safety checks weekly to assure students are maintaining a safe, clean living environment. It is everyone's responsibility to help maintain the cleanest environment possible.

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### Daily Expectations

1. Take your temperature.
2. Complete daily personal health assessment.

As a student we expect you to be responsible for your actions and to love and protect your LWC family. It is through this sense of responsibility that you will be required to take your temperature daily before attending class. **You will access your [Health Assessment](#) daily to answer three health screening questions.** Testing will be required for students who are symptomatic. Students will be referred to First Choice Immediate Care, 197 Will Walker Road, Columbia, Ky., for testing.

**Students demonstrating a callous disregard for any of these required actions will be asked to leave the college.**

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### Campus Nurse

The Campus Nurse is located in the Blue Raider Sports Medicine office, which is in the basement of Phillips Hall. The office is open to all students for the purpose of consultation, administering prescribed medication (e.g., allergy shots), checking blood pressure, and providing overall health information and general minor treatments and referrals.

Office Hours:

Tuesday, Wednesday, Thursday from 9 a.m. - 3 p.m. CT

For more information or to make an appointment contact:

Kay Gaines, Registered Nurse

Phone: 270-384-8238

E-mail: [gainesk@lindsey.edu](mailto:gainesk@lindsey.edu)

### COVID-19 Residential Visitation Plan

All across the country we have seen outbreaks of COVID-19 on college and university campuses. In nearly each case, the viral outbreak begins with a large party on or off campus where just one asymptomatic person with COVID-19 unknowingly infects dozens of other people. The virus rapidly spreads without warning and soon there is an uncontrollable outbreak.

Understanding your health and wellness is our first priority during this global pandemic, the following action plan has been initiated regarding residential visitation:

#### Level 1: (Green)

- Normal visitation hours are in effect.
- Outside visitors are welcome.

#### Level 2: (Yellow)

- Limited visitation is allowed with no more than two (2) guests per room/apartment.
- No off-campus visitors are allowed including commuting students.
- Face masks and social distancing are required when guests are present.

#### Level 3: (Orange)

- Limited visitation is allowed with no more than one (1) guest per room/apartment.
- No off-campus visitors including commuting students are allowed.
- Face masks and social distancing are required when guests are allowed.

#### Level 4: (Red)

- No visitation is allowed in the residential facilities.
- Students are encouraged to visit outdoors wearing masks, socially distancing and in groups not larger than 10.

#### Level 5:

All residential students are sent home and the semester continues remotely.

Lindsey Wilson College reserves the right to adjust the visitation policy at any time in response to changing conditions or local health department and CDC recommendations.

The fall 2020 semester begins at a level **RED**.



### Food Services

The Roberta D. Cranmer Dining & Conference Center will operate with limited seating in compliance with state health department regulations and is only available to students. Entrance into and exit out of the facility will be strictly enforced; please follow directional traffic flow to maintain social distancing. Multiple serving stations will be available with grab and go options (no self-service is available). All items will be served in a to-go box. **Commuters, faculty, staff, and outside groups will not be able to eat meals in the dining center due to the limited capacity created by social distancing.**

#### Roberta D. Cranmer Dining & Conference Center

Hours of operation: (all times Central)

##### Monday – Friday

- Breakfast: 7 a.m. to 9 a.m.
- Lunch: 10:30 a.m. until 1 p.m.
- Dinner: 4:30p.m. until 6:30 p.m.

##### Saturday:

- Lunch: 12 noon to 1 p.m.
- Dinner: 5 p.m. to 6 p.m.

##### Sunday:

- Brunch: 11 a.m. to 1 p.m.
- Dinner: 5 p.m. to 6 p.m.



**Starbucks** and the **Blue Raider Café** will continue to operate on normal hours. Please refer to entrances and exits for traffic flow when using these services.

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### Bookstore

The bookstore will be open during regular business hours, but students are strongly encouraged to email their book order to [bookstore@lindsey.edu](mailto:bookstore@lindsey.edu), call in their orders to 270-384-8053. There will be a limited number of students allowed in the bookstore and social distancing measures will be in place. There will be one entry and one exit and traffic flow arrows will direct shoppers to promote a safe environment.

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### Doris and Bob Holloway Health & Wellness Center

During Covid-19, a commitment to your health and wellness has never been more important. The HWC supports this commitment and will continue to hold normal hours of operation with noticeable adjustments to comply with state health department regulations. The cardio deck, weight room and select drive equipment have been positioned to maintain 6-foot social distancing. Directional flow signs have been placed throughout the facility and additional cleaning supplies are available. Team sport activities that do not promote social distancing are currently not allowed. Front desk equipment check out is prohibited. You can expect routine cleaning of all equipment throughout the facility. The natatorium will operate under normal hours with adjustments for the use of the facility in regard to social distancing in the hot tub and recreational swim area. If you have any questions please contact the HWC at 270-384-7380 or visit them on the web at

<https://www.lindsey.edu/about-lwc/Holloway-Health-Wellness.cfm>

### Student Life and Student Government Association

Activities, services and programs are an essential element of campus life that offers students social engagement and personal growth and development. The student union building (SUB) will be limited in use and only open for the Service Center, Blue Raider Café, Starbucks and approved events or programs that meet social distancing guidelines. All programs and events in the SUB must be pre-approved; contact [studentactivities@lindsey.edu](mailto:studentactivities@lindsey.edu) for details. Student's and program coordinators are encouraged to use technology for remote interaction through virtual experiences as much as possible. Chapel services will continue on Wednesdays with limited seating and remote availability. Each week a link will be provided to students, faculty and staff so that they can continue to engage in healthy Chapel worship. Student worship services, SGA, SAB, and Intramural activities must be preapproved and comply with social distancing and occupancy regulations when meeting in person. Adherence to the face mask protocol and other healthy behaviors will be enforced.

### Student Government Association COVID-19 Procedures

For the duration of the COVID-19 Pandemic, SGA meetings will be held online via Google Meet. This includes SGA Senate meetings, special and standing committee meetings, and any meeting of the Supreme Court.

#### Senate Meetings

Senate members will be expected to uphold the attendance policy as stated within the organization's governing documents.

To ensure that the organization's constitution is being upheld, all students will have the opportunity to virtually attend Senate meetings and share their opinions. This will be done in one of the two ways stated below:

1. Students will receive an invite via email, social media, and the LWC app the day before the meeting and the day of the meeting.
2. The meetings will be live-streamed to one of our social media accounts and student input will be monitored and shared by a cabinet member.

#### Special and Standing Committee Meetings

The chairman will notify all committee members of the meeting and send invitations on the decided time prior to the meeting. All special documents will be shared through email, Google Drive, and the meeting platform.

#### Supreme Court Meetings

If the need arises for the appointment of the Supreme Court, their meetings and hearings will be held virtually. The meeting and hearing details will be decided upon by the justices. Those involved will receive an invitation prior to the event and all necessary documents will be shared via email, Google Drive, and/or the meeting platform.

#### SGA Affiliated Clubs and Organizations

For the health and safety of LWC students, SGA highly recommends that all other clubs and organizations under our jurisdiction hold their meetings virtually.

### Stay Connected on the LWC Mobile App

1. Go to [www.lwc.campusapp.com](http://www.lwc.campusapp.com)  
(Available on iTunes App Store or Google Play)
2. Download the app
3. Create an account

### LWC Official Social Media to follow:

- **Twitter:** @LindseyWilson, @LWCAdmissions, @LWCSGA, @LWCSAB, @LWC Athletics
- **Instagram:** lindseywilsoncollege
- **Snapchat:** lindseywilsonc
- **Facebook:** @LindseyWilsonCollege, @LWC Athletics



### Action Plan for Blue Raider Athletics

This Lindsey Wilson College Athletics COVID-19 action plan will follow the guidelines and recommendations outlined by the Mid-South Conference and National Association of Intercollegiate Athletics. In order to assist in utilizing a best-practices approach, we will follow CDC and local and state government recommendations and mandates. Our goal is to return to athletic activity with a priority on the health and safety of our student-athletes, staff, and all campus and community members.

Prior to, and once returning to athletic activities, students and staff will be required to follow certain protocols. The protocols are as follows:

- On-line COVID-19 education and training must be completed by student-athletes and staff.
- Student-athletes must meet the requirements of the return to campus policy.
- Daily student-athlete and staff screening, including temperature checks and completion of the NAIA COVID-19 exposure and symptom questionnaire will be required.
- LWC will provide accommodation for vulnerable student-athletes and staff.
- LWC will provide PPE (Personal Protective Equipment) for student-athletes and staff and setting rules for social distancing and wearing masks.
- Sanitation and disinfection of athletic facilities will be primarily completed by Environmental Services with assistance from student-athletes and staff.
- Compliance with all institutional guidelines and mandates will be expected.

Lindsey Wilson College has developed FAQs for athletics and the student body to assist student-athletes and parents. In addition, links to the MSC and [NAIA guidelines](#) have been provided. Other resources pertaining to NAIA eligibility, championships, health and safety and scheduling are available through [FAQs and updates](#) on the NAIA website.

### Education

Student-athletes and staff will complete an on-line COVID-19 education module through the [United States Council for Athletes' Health](#). Student-athletes and staff will be required to provide a certificate of course completion and pass the course exam prior to initiating in athletics activity. In addition, the athletic training staff will cover the COVID-19 education power point provided by the Mid-South Conference Medical Aspects Committee within the first 3 days of student-athletes returning to campus.

Staff will attend and complete all COVID-19 training provided by Lindsey Wilson College. Due to the fluid nature of COVID-19, the athletics department will monitor any changes and provide updated education and training as needed.

Student-athletes and staff will be required to sign an assumption of risk, agreement to share information and LWC pledge forms prior to initial athletics activity.

### Action Plan for Blue Raider Athletics

#### Return to Campus Policy

LWC requires all students, residential and commuters, to complete a health assessment before checking into campus housing or accessing the campus. [Go to page 23](#) to see details and a list of health assessment options.

**Student-athletes will not be permitted to engage in any athletics-related activity until they have met the requirements of the Return to Campus Policy.**

#### Screening

Student-athletes and staff will be required to complete the [Health Assessment](#) daily on myLWC. The Health Assessment will identify student-athletes and/or staff who should be withheld from athletics and referred for further evaluation or COVID-19 testing if necessary. The screening will include completion of a COVID-19 symptoms, including fever, and exposure questionnaire.

Student-athletes will not be permitted to participate in daily athletics related activity without passing the Health Assessment. This includes competitions, practices, conditioning, weight training, meetings, etc. Screening for all competitions will follow the screening protocol established by the [NAIA guidelines](#).

**Please note that the screening requirements are based on data that is currently available. As findings related to COVID-19 continue to develop, this information will be evaluated and updated accordingly.**

#### Testing

Per the [NAIA COVID-19 Response Manual](#), the decision to test student-athletes will be a conference and institutional decision. Students will be required to test if mandated by the Mid-South Conference and/or Lindsey Wilson College.

Lindsey Wilson College will require testing for student-athletes and staff who are symptomatic. They will be referred to a local campus COVID testing partner. At this time, our partner is utilizing the 15-minute antigen Rapid Test. If a student-athlete or staff member receives a positive result from the Rapid Test, a PCR test will be administered and sent to a lab for evaluation with a result expected in 24-48 hours. While waiting for the result, the student-athlete or staff member will be required to isolate.

#### Accommodations

Student-athletes and staff that are vulnerable to COVID-19 may request accommodations. Student-athletes who are concerned about contracting COVID-19 through participation in athletics-related activity will not be required to participate. In such instances, the student-athlete will retain his/her scholarship without penalty.

### Action Plan for Blue Raider Athletics

#### PPE

PPE will be provided to all student-athletes upon arriving to campus. Each package will contain a reusable cloth mask, hand sanitizer, digital thermometer and instructions on best and required practices while living on campus. Masks will be required to be worn during all athletic activities except during physical exertion. Social distancing will be required on campus and during all athletic activity when possible.

All athletic facilities (venues, weight room, locker rooms, training room) will contain hand sanitizer and disposable masks.

#### Sanitation and Disinfection

All high traffic areas (weight room, athletic training room, locker rooms) will be cleaned and disinfected by our Environmental Services team. All athletic equipment will be cleaned and disinfected by student-athletes and staff after use. All school vehicles will be disinfected before, during and at the conclusion of travel by a staff member.

#### Practice

Student-athletes and staff will be required to have a valid screening pass prior to engaging in team or individual practice. Practices will occur in small groups when possible. Students will be provided their own water bottle for hydration. Capacity in locker rooms will be limited and only essential functions will occur. There will be no showering in athletic facilities.

#### Competition

Lindsey Wilson College will follow the protocol and guidelines established by the Mid-South Conference for all competitions.

#### Weight Room

Student-athletes and staff will be required to have a valid screening pass prior to entering the weight room. Capacity will be limited. Hand sanitizer will be available. Student-athletes and staff will be required to sanitize equipment after each set/student use and an overall sanitation at the conclusion of the group lift. A log will be kept in the facility to document each cleaning. Student-athletes and staff are encouraged to find other ways of developing strength without utilizing the weight room.

#### Athletic Training Room

Student-athletes and staff will be required to have a valid screening pass prior to entering the athletic training room. The Blue Raider Stadium training room will also be utilized for daily treatments to help with demand. Masks will be required to be worn in the facility. Capacity will be limited. Hand sanitizer will be available. Student-athletes will be treated by appointment only. Staff will sanitize and clean all treatment spaces and equipment after each student use.

### Action Plan for Blue Raider Athletics

#### Travel

Student-athletes and staff will be required to have a valid screening pass prior to entering college vehicles for travel to competitions. Masks will be required to be worn during travel. Hand sanitizer will be available in all vehicles. Vehicles will be disinfected before, during and at the conclusion of travel by a staff member.

Teams will travel primarily to participate in Mid-South Conference contests. When possible, there will be an emphasis on competing in the state of Kentucky and reducing overnight travel for non-conference contests. There will be a limit of 2 student-athletes per hotel room. When possible, food will be delivered to the team.

#### Communication

Lindsey Wilson College will follow the Mid-South Conference guidelines for communicating positive test results regarding competitions. In all other instances, the athletic department will follow the institutional guidelines.

#### Physicals

Student-athletes and staff will be required to have a valid health assessment pass prior to entering the gym for physicals. Students are strongly encouraged to complete a physical with their primary doctor prior to arriving to campus. The physical must be completed by an M.D. or D.O. Students should use the [physical form](#) that has been made available on-line in the Athletic Training section of the athletics website.

Student-athletes must complete all physical paperwork electronically by August 1. Once a coach submits their roster to the athletic trainer, student-athletes will receive an email with a link to access and complete the on-line forms.

Student-athletes and staff will be required to wear masks and the schedule will be adjusted to limit capacity and social distance. Hand sanitizer will be available. Scheduled dates:

- August 7-Football
- August 14-Volleyball, Women's Soccer, Men's Soccer, Cycling, Cross Country
- August 29-All other sports





### Action Plan for Blue Raider Athletics

#### Game Day Operations

Student-athletes, staff, essential personnel, officials and fans will be required to have a valid [Health Assessment](#) prior to entering an athletic venue. We are anticipating limited crowds for our contests. Priority will be given to families of student-athletes, followed by the general student body and LWC faculty and staff. Concessions may or may not be available.

Masks and social distancing will be required before, during and after contests. Hand sanitizer will be available. When staff is available, every effort will be made to broadcast fall sports through the Lindsey Wilson Sports Network.

#### Team Meetings

Student-athletes and staff will be required to have a valid health assessment pass prior to in-person team meetings. Coaches should meet in smaller groups and are encouraged to use Zoom or Google meetings when possible. Masks and social distancing will be required. Hand sanitizer will be available.

#### Insurance

Because COVID-19 is an illness, it is not covered by the athletics insurance policy. Any cost associated with COVID-19 related sickness will be the responsibility of the student-athlete.



## Facilities

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### Barriers/Plexiglass

To promote a healthy and safe environment, barriers and plexiglass were installed in high traffic areas across campus where personal interactions are necessary.

### Room Reservations

On campus groups may reserve physical spaces or rooms. Social distancing must be followed along with any additional protocols, such as disinfecting before or after use, communicated by the approver of that space or room.

### Rentals

Groups or individuals outside of Lindsey Wilson College will not be permitted to rent or use space on the main campus until further notice. This includes spaces such as the Cranmer Dining Center, the Begley Chapel, Hodge Auditorium, etc.

### Traffic Flow

To limit interactions created by pedestrian cross traffic, the highly frequented buildings are marked to create one-way traffic flow. For example, buildings will have entrances and exits clearly marked with signs. Doors designated as exits will remain locked to encourage individuals to use the doors designated as entrances. Stairways will be marked as up only or down only. Floor markings and other signage will assist with flow in the buildings. Here is a [link](#) to the floorplans for the buildings with adjusted traffic flow.

### Signage

In addition to the traffic flow signage, signs will be posted throughout campus providing a reminder for social distancing, mask requirements and hand washing. In situations where a student may stand waiting in line, such as the Dining Center, Starbucks, Business Office and Registrar's Office, floor markers indicating where to stand were added. Maximum occupancy signs were posted near the entrance to elevators and other small rooms. All students, faculty, staff, and visitors are expected to abide by all posted signs.

### Elevators

Signs were posted at each elevator regarding the number of people who can ride the elevator at one time while maintaining social distancing of 6 feet. Signs on the floors of the elevators indicate where individuals may stand on the elevator.

### Social Distancing

Physical spaces across campus, to the extent possible, were transformed to encourage 6 feet of social distancing. For instance, select desks were removed from classrooms, tables and chairs were removed from the dining center, and computers were removed from computer labs.

### Travel

Employees should limit all non-essential business travel.

### Computer Labs

All computer labs will remain open but with fewer computers to promote social distancing.

## Facilities

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### Classroom Technology

Classroom technology was upgraded to include new computers, microphones, webcams, and speakers in all A.P. White Campus classrooms. The broadband connection to the internet was doubled to accommodate increased usage. These enhancements were completed to ensure that students can attend classes virtually as needed. All full-time faculty will have access to laptop computers with webcams to support videoconferencing interactions with students.

### Office Technology

Staff computers are outfitted with web cams and speakers to conduct virtual meetings with students and employees in order to limit in-person contact.

### Virtual Meetings

Students are encouraged to [call](#) or email the various campus [offices](#) or faculty to receive assistance. Appointments will be made for virtual meetings via Google Meet.

### Hand Sanitizer and Hand Washing

Hand sanitizing stations are located near the entrances of campus buildings with additional stations placed in hallways. Hand sanitizer will be provided to each residential student at the beginning of the fall semester. Signs are posted in rest-rooms to encourage proper hand washing.

### Common Areas

Certain common areas will remain open on main campus. Students are encouraged to maintain social distancing in these areas and to follow all posted signage. Furniture in common areas was arranged or removed to promote social distancing.

### Cleaning Protocol - Classrooms

Classrooms will be cleaned each weekday by Environmental Services. High-touch items in classroom buildings such as door knobs will be cleaned at least twice daily by Environmental Services. During the day, students and faculty will be responsible for sanitizing their own desk and chair prior to use with the cleaning products located in each classroom. Each Wednesday, Environmental Services will perform deep cleaning of the classrooms. An EPA approved disinfectant to combat COVID-19 is used in all classrooms.

### Cleaning Protocol - General

The College has partnered with Hillyard, a manufacturer and distributor of cleaning and hygiene solutions, to obtain an EPA approved disinfectant called Re-Juv-Nal to combat COVID-19. Hillyard also created an enhanced cleaning plan specifically for Lindsey Wilson College based on best practices to clean our campus, focusing on areas that are frequently touched to help stop the spread of COVID-19. Each day, high-touch surfaces will be cleaned by Environmental Services at least two times. Spray bottles of Re-Juv-Nal and paper towels are available across campus for members of the community to use in between scheduled cleanings. Sanitizing wipes are available in classrooms for students and faculty to disinfect their desks and chairs prior to use. Deeper cleaning and sanitization protocols recommended by the CDC will be followed if an individual contracts COVID-19.