



Playbook for a  
**Safe Return to Campus**  
Fall 2021

## Playbook for a **Safe Return to Campus: Fall 2021**



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## Message from President Luckey

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Greetings as we look forward to a more “normal” semester at Lindsey Wilson College. It has been a challenging 17 months and we are so thankful to each of you for your assistance in helping us literally survive this global pandemic. As more of us take advantage of the incredible opportunity to be vaccinated and as we develop more herd immunity, I look forward to seeing your smiling faces.

In the Playbook that follows, you will see the college’s expectations for a safe return to campus and how you can play your part. While we are not mandating a COVID-19 vaccination for our faculty, staff, or students, life certainly gets easier for all of us as our percentage of fully vaccinated people continues to rise. Our goal will be to consistently apply best practice to create a safe and healthy environment.

In a nutshell, the college will follow the recommendations of the CDC and state and local government in determining the need to wear masks and other safety measures. Depending upon the spread of the virus, we hope that those of you who are vaccinated may be exempt from wearing a mask indoors at some point during the fall semester. On the other hand, for those of you not vaccinated, we will continue to test for COVID-19 and you will be expected to wear a mask while indoors in public buildings. We value individual choice at this college and the freedom to choose what you do with your own body. Concurrently, we also have a responsibility to create a safe environment for our faculty, staff, and students.

We are excited to be back in classes face-to-face, where you have the opportunity to learn in the richest environment available for your academic success. Thank you for playing your part in a successful fall semester!

Sincerely,

A handwritten signature in blue ink that reads "William T. Luckey Jr." The signature is written in a cursive, flowing style.

William T. Luckey Jr.  
President

### Returning to normal operation for the 2021-22 academic year is based on three guiding principles:

- 1** First and foremost, we are concerned about the safety of our Lindsey Wilson College family – our students, faculty, and staff.
- 2** Secondly, our students, and our mission, require us to provide the richest experience we can. Our Academic Excellence Statement crafted and unanimously approved by our faculty and President's Cabinet is best achieved through high-quality personal interaction with our gifted faculty for our students.
- 3** Finally, as we emerge from this pandemic it is our collective responsibility to continue to foster healthy habits. We want to ensure this college continues to thrive and grow stronger than it has ever been.



### Coronavirus (COVID-19) Symptoms

According to the CDC, COVID-19 affects different people in different ways. Most infected people will develop mild to moderate illness and recover without hospitalization.

#### Most common symptoms include:

- Fever (100.5) and/or chills
- Dry cough
- Fatigue
- Muscle or body aches
- Sore throat
- Congestion or runny nose
- Diarrhea, nausea, or vomiting

#### Less common symptoms include:

- Conjunctivitis
- Headache
- Loss of taste or smell
- Rash on skin or discoloration of fingers or toes
- Difficulty breathing or shortness of breath
- Abdominal or chest pain and/or pressure
- Loss of speech or movement

**Seek immediate medical attention if you have serious symptoms. Always call before visiting your doctor or health facility.** On average it takes 5–6 days from when someone is infected with the virus for symptoms to show. However, it can take up to 14 days for symptoms to appear.

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### Lindsey Wilson College's expectations for all community members:

- Complete an electronic HEALTH ASSESSMENT and stay home or in your dorm room if you are sick with COVID-19 symptoms or if you have been exposed to someone who has tested positive for COVID-19. A representative from Students Services or Human Resources will contact you with instructions.
- At any time, students who are sick should contact their resident assistant, resident director, or Student Services as well as their instructors.
- Employees who are sick should contact Human Resources.

The electronic health assessment is available to students at

<https://portal.lindsey.edu/utilities/general/studentHealthAssessment/?form> or on the LWC mobile app under the Health and Safety tile.

The electronic health assessment is available to employees at <https://portal.lindsey.edu/utilities/general/covidQuestionnaire/?form> or on the myLWC portal.

### Pledge

All students, faculty, and staff are responsible to do their part in protecting themselves and our Lindsey Wilson family. Each of us will commit to taking protective measures for the safety of ourselves and our neighbors. The Lindsey Wilson pledge is found below and you will receive an email with information on how to submit an electronic signature. Anyone refusing to sign the pledge will not be allowed on campus.

**A copy of the pledge can be found on the next page. Each student, faculty, and staff member is expected to sign electronically by August 30, 2021.**



### **LWC Pledge to Protect Our Community on the A.P. White Campus in Columbia, Kentucky, the Surrounding Community, and Our Community Partners.**

As a community, our primary concern and responsibility is to provide a safe and healthy environment on the campus of Lindsey Wilson College. The COVID-19 pandemic has afflicted millions and disrupted daily life in ways we never imagined possible. It requires us to commit to protective measures for the safety of ourselves and others in our LWC campus community and the surrounding counties. Therefore, as a member of the Lindsey Wilson College family, I agree to the following pledge to protect the Lindsey Wilson College community:

- I will monitor my health daily and report any symptoms and report through the electronic screening measures any symptoms to determine whether it is appropriate for me to be moving about campus or going to class and/or work. If I have a change in my health status, I will follow the reporting protocol requirements and provide accurate and complete information. Reporting through the electronic health screening is required only if you experience symptoms.
- I will comply with any testing or contact tracing for COVID-19 that the health department or the college may require.
- I will complete and comply with all required COVID-19 related online training modules.
- I will follow the college's protocols for isolation or quarantine (i.e., I will stay home or in my residence hall room if I am sick with COVID-19 symptoms or if I have been exposed to someone who has tested positive for COVID-19).
- I will wear a face mask when required.
- I will wear a mask in all public buildings on campus, unless I am vaccinated and the event I am attending does not require masks for all participants. If I am not vaccinated, I will wear a mask in public buildings on campus.
- I will practice proper hand washing and respiratory etiquette (e.g., cough into my elbow).
- I will follow the college's rules and, when allowed, ensure that any guest I bring to campus will be aware of and comply with the standards for face coverings, physical distancing, personal hygiene, and social gatherings.
- I understand that returning to campus is my choice and the college cannot guarantee immunity from health-related impacts of COVID-19.
- I understand that some college-sponsored travel will be available only for vaccinated students, faculty, and staff.
- I understand that not abiding by this pledge can result in being asked to leave campus.

LWC is family and we commit to loving our neighbors on campus and in the surrounding community. I understand and accept my duty and responsibility to protect myself and my neighbor by abiding by the rules and standards outlined above.

**By not wearing a mask when permitted, I certify that I am fully vaccinated and that other Lindsey Wilson College students, faculty, and staff can rely on that as a truthful statement.**

I agree to comply with and follow the health protocols and recommendations adopted by Lindsey Wilson College.

Lindsey Wilson College is a private college and your participation here should be considered a privilege and not a right. Anyone choosing to not sign this pledge to protect our LWC family certainly has that right. However, those choosing not to sign this pledge focused on providing a safe and healthy environment will be withdrawn from the college and removed from campus.

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Signature

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Date

**Vaccination:** It is strongly recommended that all students, faculty, and staff get vaccinated for COVID-19. If you have not been vaccinated, you are expected to wear a face mask in public indoor spaces and in crowded outdoor settings. A free vaccination clinic will be available on opening weekend.

## Myths and Facts about COVID-19 Vaccines

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### How do I know which COVID-19 vaccine information sources are accurate?

Accurate vaccine information is critical and can help stop common myths and rumors. It can be difficult to know which sources of information you can trust. Before considering vaccine information on the Internet, check that the information comes from a credible source and is updated on a regular basis.

### Do COVID-19 vaccines contain microchips?

**No.** COVID-19 vaccines do not contain microchips. Vaccines are developed to fight against disease and are not administered to track your movement. Vaccines work by stimulating your immune system to produce antibodies, exactly like it would if you were exposed to the disease. After getting vaccinated, you develop immunity to that disease, without having to get the disease first.

### Can receiving a COVID-19 vaccine cause you to be magnetic?

**No.** Receiving a COVID-19 vaccine will not make you magnetic, including at the site of vaccination which is usually your arm. COVID-19 vaccines do not contain ingredients that can produce an electromagnetic field at the site of your injection. All COVID-19 vaccines are free from metals.

### Do any of the COVID-19 vaccines authorized for use in the United States shed or release any of their components?

**No.** Vaccine shedding is the term used to describe the release or discharge of any of the vaccine components in or outside of the body. Vaccine shedding can only occur when a vaccine contains a weakened version of the virus. None of the vaccines authorized for use in the U.S. contain a live virus. mRNA and viral vector vaccines are the two types of currently authorized COVID-19 vaccines available.

### Is it safe for me to get a COVID-19 vaccine if I would like to have a baby one day?

**Yes.** If you are trying to become pregnant now or want to get pregnant in the future, you may get a COVID-19 vaccine when one is available to you.

There is currently no evidence that COVID-19 vaccination causes any problems with pregnancy, including the development of the placenta. In addition, there is no evidence that female or male fertility problems are a side effect of any vaccine, including COVID-19 vaccines.

### Will a COVID-19 vaccine alter my DNA?

**No.** COVID-19 vaccines do not change or interact with your DNA in any way. Both mRNA and viral vector COVID-19 vaccines deliver instructions (genetic material) to our cells to start building protection against the virus that causes COVID-19. However, the material never enters the nucleus of the cell, which is where our DNA is kept.

### Will getting a COVID-19 vaccine cause me to test positive for COVID-19 on a viral test?

**No.** None of the authorized and recommended COVID-19 vaccines cause you to test positive on viral tests, which are used to see if you have a current infection.

If your body develops an immune response to vaccination, which is the goal, you may test positive on some antibody tests. Antibody tests indicate you had a previous infection and that you may have some level of protection against the virus.

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## Myths and Facts about COVID-19 Vaccines

### Can CDC mandate that I get a COVID-19 vaccine?

**No.** The federal government does not mandate (require) vaccination for people. Additionally, CDC does not maintain or monitor a person's vaccination records. Whether a state or local government or employer, for example, can require or mandate COVID-19 vaccination is a matter of state or other applicable law external icon.

### Can a COVID-19 vaccine make me sick with COVID-19?

**No.** None of the authorized COVID-19 vaccines in the United States contain the live virus that causes COVID-19. This means that a COVID-19 vaccine cannot make you sick with COVID-19.

COVID-19 vaccines teach our immune systems how to recognize and fight the virus that causes COVID-19. Sometimes this process can cause symptoms, such as fever. These symptoms are normal and are signs that the body is building protection against the virus that causes COVID-19.

### Can being near someone who received a COVID-19 vaccine affect my menstrual cycle?

**No.** Your menstrual cycle cannot be affected by being near someone who received a COVID-19 vaccine.

Many things can affect menstrual cycles, including stress, changes in your schedule, problems with sleep, and changes in diet or exercise. Infections may also affect menstrual cycles.

Learn more about how COVID-19 vaccines work, go to:

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/facts.html>

To find more frequently asked questions about COVID-19 vaccines, go to:

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/faq.html>



### Face Mask Protocol

At the start of the fall 2021 semester, all students, faculty, and staff **will be expected to wear a face mask** in public indoor spaces and in crowded outdoor settings. **If you have not been vaccinated, you will be expected to wear a face mask in public indoor spaces and in crowded outdoor settings even if the campus wide mask expectation changes.** Lindsey Wilson College has personal protective equipment (PPE) available to all employees and students to ensure the safest environment to its members and guests. The college may require face masks at any time for students, faculty, staff, and guests to mitigate the spread of COVID-19 in community settings. Face masks do not need to be worn when in your residence hall room. **Faculty and event organizers reserve the right to require face masks in the space they are using; full compliance with this request is required of all participants.** Even if the mask requirements and other safety protocols should change, faculty may require face masks for all participants in a classroom and this will be noted in the syllabus. If face masks are required for all participants at a college-sponsored event, that will be communicated in advance.

The college will provide complimentary disposable masks upon request. Refusing to comply with the face mask protocol will result in being asked to leave the location you are in, including but not limited to classes and other designated spaces. Noncompliance by students, faculty, staff, and guests will result in being asked to leave campus at the discretion of the college.

Healthy protocols are encouraged by all students, faculty, staff, and guests of the college. This includes, but is not limited to, frequent handwashing for at least 20 seconds; the use of hand sanitizer; avoiding touching eyes, nose, and mouth; the use of disposable latex gloves when appropriate; and the practice of social distancing (a minimum of 6 feet apart) when appropriate. To report noncompliance with healthy protocols, email the Office of Public Safety at [security@lindsey.edu](mailto:security@lindsey.edu) or call 270-384-8106 or contact Student Services at [studentservices@lindsey.edu](mailto:studentservices@lindsey.edu) or call 270-384-8036.

### Health and Safety Screening for COVID-19

#### **MANDATORY** Requirements for a Safe Return

**Prior to arriving for the fall 2021 semester on the A.P. White campus in Columbia, Ky., all residential and commuter students are required to complete one of the following:**

- Students may provide a copy of their COVID-19 vaccination (the Pfizer, Johnson & Johnson, and Moderna vaccines are acceptable as well as other vaccines approved for use by other countries). -OR-
- Students must provide proof of a negative COVID-19 test result, taken within 3 days (72 hrs.) of arriving on campus. The results must be on letterhead from the student's COVID-19 testing provider and can be submitted by email to [studentservices@lindsey.edu](mailto:studentservices@lindsey.edu). Any costs for the COVID-19 screenings are the student's responsibility. -OR-
- Previous positive COVID-19 cases within the last 90 days can submit a release from their physician or health department.

**DOCUMENTATION OF ONE OF THE ABOVE REQUIREMENTS MUST BE EMAILED TO [STUDENTSERVICES@LINDSEY.EDU](mailto:STUDENTSERVICES@LINDSEY.EDU) PRIOR TO ARRIVAL ON CAMPUS.**

**Students failing to meet at least one of the three requirements will not be permitted to return to campus. Remote learning is not available as an option for those not meeting these requirements.**

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Students who test positive for COVID-19 within 10 days prior to their return will not be allowed to access campus facilities, move into their residence hall, take part in campus activities, or attend in person classes. The student must obtain a letter of release from their local health department before they can return to campus.

Lindsey Wilson College will be providing students, faculty, and staff a free vaccination clinic on opening weekend. Vaccinations will be available on Saturday, August 28, from 9:00 a.m. to 2:30 p.m. in Biggers Sports Center and on Sunday, August 29, from noon to 4:00 p.m. in the multi-purpose room of the Holloway Health and Wellness Center.

Students and employees on the A.P. White campus and community campuses are required to submit an electronic health assessment at the first sign of COVID-19 or other common cold symptoms. The college reserves the right to randomly screen for COVID-19 symptoms.

For additional information or questions regarding the safe return protocol, email [studentservices@lindsey.edu](mailto:studentservices@lindsey.edu) or call 270-384-8036.

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## Campus Move-in/Check-in

### Returning Commuter Students Check-in:

- Friday, August 27, 2021, from noon to 4:00 p.m.
- **Location:** Biggers Sports Center. Students and guests (limit two per student) arriving for check-in will enter Spickard Drive from Fairgrounds Street (Highway 206), proceed to the top of the hill, and Biggers Sports Center will be on your right.

### New Residential/Commuter Students Check-In/Move-In:

- Saturday, August 28, 2021, from 9:00 a.m. to 2:30 p.m. for residential students and from 1:00 to 2:00 p.m. for commuter students.
- **Location:** Biggers Sports Center. Students and guests (limit two per student) arriving for check-in will enter Spickard Drive from Fairgrounds Street (Highway 206), proceed to the top of the hill, and Biggers Sports Center will be on your right.

### Returning Residential Students Check-in:

- Sunday, August 29, 2021, from noon to 4:00 p.m.
- **Location:** Round House/Residence Life. Student and guests (limit two per student) arriving for check-in will enter Spickard Drive from Fairgrounds Street (Highway 206), proceed to top of the hill, and the Round House is on your left.

### Move-in Basics:

- New and returning residential students are permitted to have only two guests accompany them on move-in day.
- Masks are required for students and guests during move-in.
- There will be no move-in volunteers. Individuals are strongly encouraged to bring dollies or handcarts for their personal items.

### Random COVID-19 Screening

The college will conduct weekly random COVID-19 screenings to control for the virus. Students will receive an email from the Office of Student Services when they have been selected, directions will include where and when the screening will be conducted. Exemptions to the screening will be permitted only through proof of vaccination or proof of a positive case within the last 90 days and can be submitted to the Office of Student Services. For more information, email [studentservices@lindsey.edu](mailto:studentservices@lindsey.edu) or call 270-384-8036.

### Director of Health Services/Nurse

The director of Health Services is responsible for serving as the campus nurse & wellness educator and leading Lindsey Wilson College's COVID-19 compliance screening center. The nurse's station is located in the Blue Raider Sports Medicine office, which is in the basement of Phillips Hall. Students selected for random COVID-19 screening should follow directions provided. For additional information, email director of Health Services, Tamara Coots ([cootst@lindsey.edu](mailto:cootst@lindsey.edu)) or call 270-384-8138.

### LWC COVID-19 Quarantine and Isolation Plan

**\*Whenever possible the college encourages students to quarantine and isolate at home.**

1. Identify and test students and employees who are symptomatic.
  - Isolate residential students who are symptomatic and refer them to testing.
  - Commuter students and employees who have symptoms will be instructed to stay home and be tested.
  - The college reserves the right to conduct random testing should it be deemed necessary.
2. Individuals with positive test results will be assigned isolation for 10 days. A release from the health department is required to return to classes and work. It is recommended students isolate at home when possible. Remote instruction will be provided only due to isolation/quarantine and students are responsible for all course work as they would be for any other illness.
3. Identify close contacts of positive cases for quarantine.
  - Track dates, times, and locations on campus where the student(s) or employee(s) have been and identify who they came in close contact with during the 48 hours preceding positive test results or the onset of symptoms.
4. With the assistance of the student or employee, the local health department and LWC will be contacting people whom the infected person identifies as close contacts and whom are at risk of contracting COVID-19. It is recommended students quarantine at home when possible. Remote instruction will be provided only due to isolation/quarantine and students are responsible for all course work as they would be for any other illness.
  - Individuals who have a full vaccination for COVID-19 are exempt from quarantining. People who previously had COVID-19 and are currently symptom free, as well as people who have taken a serologic (antibody) test and have antibodies to the virus are exempt from quarantine for 90 days if they are identified as a close contact of someone with COVID-19.
  - There are three different ways students and employees can quarantine if they have NO symptoms:
    - i. Quarantine for 14 days; especially if you are going to be around people that are high-risk for the virus: elderly, people with comorbidities, immunocompromised (recommended).
    - ii. Quarantine for 10 days if you have NO symptoms.
    - iii. Quarantine for 7 days if you have a negative COVID-19 test on or after day 5 and have NO symptoms.
5. **If you are unvaccinated and need to leave campus for quarantine you are responsible for any costs incurred.**

### COVID-19 Privacy Statement

Lindsey Wilson College takes privacy regarding the health and wellbeing of our students, faculty, and staff seriously. All employees are to keep any medical/health information received about students, faculty, and staff through their position at the college confidential. When an individual is identified as infected/exposed to COVID-19, employees will not disclose the name of the individual or any personally identifiable information about the individual except under the following circumstances:

1. Regarding employees, the information may be shared with HR and a supervisor.
2. Regarding students, the information may be shared with Student Services.
3. The individual provides written permission with the COVID-19 HIPAA Authorization Form. When individuals grant written permission to share his/her medical/health information, it will be used to properly warn others so they may take precautionary measures and help prevent furthering the spread of COVID-19.

### Quarantine

#### Who needs to quarantine?

- Anyone who has been in close contact with someone who has COVID-19 and who does not meet one of the conditions below:
  - Individuals who have a full vaccination for COVID-19 are exempt.
  - People who previously had COVID-19 and are currently symptom free, as well as people who have taken a serologic (antibody) test and have antibodies to the virus are exempt from quarantine for 90 days if they are identified as a close contact of someone with COVID-19.

#### What counts as close contact?

- Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period.
- The contact was anytime starting two days prior to the onset of symptoms and ending with the person being cleared from isolation.

#### Who do I need to notify if I am ordered to quarantine?

- Students need to notify their resident assistant, resident director, or Student Services and their instructors.
- Faculty and staff need to notify their supervisor and Human Resources as soon as possible.

#### What steps need to be taken to quarantine?

1. Stay home or in your dorm room or other designated area for 14 days after your last contact with a person who has COVID-19; especially if you are going to be around people that are high-risk for the virus: elderly, people with comorbidities, immunocompromised (Recommended).
2. Quarantine for 10 days if you have NO symptoms.
3. Quarantine for 7 days if you have a negative COVID-19 test on or after day 5 and have NO symptoms.
4. Watch for fever (100.5°F) or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.
5. If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19.
6. **If you are unvaccinated and need to leave campus for isolation/quarantine you are responsible for any costs.**

#### When do I start and end quarantine?

You should stay home or in your residence hall room or other designated area for 7 to 14 days (depending on your symptoms and if you test negative) after your last close contact with a person who has COVID-19.

### Isolation

Isolation is used to separate people infected with the virus (both those who are sick with COVID-19 and those who have no symptoms) from people who are not infected. People who are in isolation should stay in their residence hall room or home until it's safe for them to be around others. In the home, anyone sick or infected should separate themselves from others by staying in a specific "sick room" or area and using a separate bathroom (if available). Residence Life will work with residential students who are required to be placed in isolation.

#### Who needs to isolate?

- People who have COVID-19.
- People who have symptoms of COVID-19 and are able to recover at home
- People who have no symptoms (are asymptomatic) but have tested positive for COVID-19

#### Who do I need to notify if I am ordered to isolate?

- Students need to notify their resident assistant, resident director, or Student Services and their instructors.
- Faculty and staff need to notify their supervisor and Human Resources as soon as possible.

#### What steps are necessary for isolation?

Commuter students and employees should stay home except to get medical care. Residence life staff will work with residential students who require isolation.

Monitor your symptoms. If you have an emergency warning sign (including trouble breathing), seek emergency medical care immediately.

- Stay in a separate room from other household members, if possible.
- Use a separate bathroom, if possible.
- Avoid contact with other members of the household and pets.
- Don't share personal household items, like cups, towels, and utensils.
- Wear a face mask when around other people, if applicable.
- If you have an emergency, please call 911.

#### When can you be around others after you had or likely had COVID-19?

After you have tested positive, you can be around others when the health department releases you from isolation. The health department will generally release individuals based upon whether or not they are experiencing symptoms. Documentation is required in order to return to work or class.

Individuals with COVID-19 symptoms should be excluded from class, all campus activities, and work until all the following criteria are met:

- At least 10 days have passed since symptoms first appeared. -AND-
- The last 24 hours with no symptoms and no fever (100.5 or greater) without the use of fever-reducing medications.

Those having COVID-19 without symptoms should be excluded from classes and/or work until 10 days have passed since the date of their first positive COVID-19 diagnostic test. If symptoms develop after the positive test, the person must continue to isolate for 10 days minimum past the onset of symptoms and be symptom and fever free without the use of fever-reducing medications for 24 hours.

### COVID-19 Contact Tracing

#### When is contact tracing necessary?

In the event of a positive case of COVID-19, college staff, with the assistance from the individual, may assist in contact tracing and monitoring as an internal protocol to ensure the health and safety of our college community. The college will work in unison with the local health department.

#### What steps are taken for contact tracing?

Contact tracing for COVID-19 typically involves:

- Interviewing people with COVID-19 to identify everyone with whom they had close contact during the time they may have been infectious.
- Notifying contacts of their potential exposure.
- Referring contacts for testing, if appropriate.
- Connecting contacts with services they might need during the self-quarantine period.
- Monitoring contacts for signs and symptoms of COVID-19 (symptoms may appear 2-14 days after exposure).

Contacts should monitor their temperature twice daily and record the presence of any symptoms:

- Fever or chills
- Dry Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion, runny nose or sneezing
- Conjunctivitis
- Rash on skin or discoloration of fingers or toes
- Diarrhea, nausea, or vomiting
- Abdominal or chest pain



### COVID-19 Contact Tracing: Myths & Facts

#### MYTHS

- Contact Tracing is the government tracking my movements.
- Contact Tracers will come to my home and isolate me from my family.
- Health departments are collecting information to report to immigration and law enforcement and Child Protective Services.
- I will be asked about benefits, income, passwords, and other private information.

#### FACTS

- Contact Tracing is a common public health tool used to track and slow the spread of diseases.
- Contact tracers will call you and help monitor your symptoms and ask that you quarantine or isolate.
- Health departments are only collecting important information, including potential contacts exposed to COVID-19.
- You will only be asked questions as it relates to your health and well-being.

If you are asked for your Social Security Number, banking information, or passwords, hang up and report it to the Attorney General at 1-800-804-7556.

### Academic Calendar

We will be following the academic calendar published in the academic catalog and on the LWC website.

- You will want to check Blackboard in advance of your first classes to see if there is pre-work required.
- Commencement is scheduled for December 18, 2021. We plan to hold a traditional ceremony on the A.P. White campus in Columbia, Ky., and details will be released as information is available.

### Undergraduate Classes on A.P. White Campus

Classes on the A.P. White campus will be held following our traditional approach. All seated classes will meet face-to-face for all instructional hours. For most three-credit courses that means students will attend classes on MWF for an hour each day or TR for an hour and a half each day. Meeting days, times, and locations are available via the myLWC portal by checking your individual schedule.

- Students and faculty are expected to wear masks, covering the mouth and nose, to attend face-to-face class sessions. Class sections that reach an **80% vaccination rate may allow vaccinated individuals to remove masks** during class time at the instructor's discretion.
- Students and faculty may sanitize their individual workspaces upon arrival in the classroom.
- Students are expected to attend all class session in person. There are no options for remote learning, except if isolation/quarantine is required by Student Services. In the case of isolation/quarantine, the student must contact Academic Affairs (academics@lindsey.edu). Once the quarantine/isolation is confirmed by Student Services, faculty will be notified to allow remote attendance.
- The grading scale and drop/add periods will follow our normal procedures.

### CHD Program on A.P. White Campus

The M.Ed. in Counseling and Human Development (CHD) Program will be offering classes for its A.P. White campus students, with two 8-week sessions.

- CHD classes will meet as indicated in the course schedule. Students can confirm meeting days and times by checking their schedule in the myLWC portal.
- Students and faculty are expected to wear masks, covering the mouth and nose, to attend face-to-face class sessions. Class sections that reach an **80% vaccination rate may allow vaccinated individuals to remove masks** during class time at the instructor's discretion.

### CES Program on A.P. White Campus

The Ph.D. in Counselor Education and Supervision (CES) Program will be offering classes according to the traditional schedule, with weekend meetings supplemented by instruction on Blackboard.

- Students and faculty are expected to wear masks, covering the mouth and nose, to attend face-to-face class sessions. Class sections that reach an **80% vaccination rate may allow vaccinated individuals to remove masks** during class time at the instructor's discretion.



## Academics

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### Blended MBA and MSTM Programs

The blended Master of Business Administration and Master of Science in Technology Management programs will be offered using asynchronous online instruction with a weekend residency. During their first semester of enrollment, all students will attend an in-person residency held Friday, Saturday, and Sunday. Continuing students will attend a virtual residency held using online synchronous technology. Should conditions allow for the return to in person residencies, students will be notified by the program director.

- Masks, covering the mouth and nose, will be expected to attend face-to-face class sessions for both students and faculty.

### HS and CHD Programs on Extended Campuses

The B.A. in Human Services and Counseling and the M.Ed. in Counseling and Human Development (CHD) programs will be offering classes on community campus locations, with two 8-week sessions. These classes will be offered via a hybrid approach. Class will be delivered via face-to-face/remote synchronous instruction on Friday and Saturday (depending upon the location) with supplemental online instruction. In those instances where there are too few students to deliver a course face-to-face/remote synchronous or where local campuses are closed, students will be given the option to take the course online.

- Masks, covering the mouth and nose, will be expected to attend face-to-face class sessions for both students and faculty.

### Online Programs

Online programs will be offering online coursework as typical, with two 8-week sessions. There is no change in delivery of online courses.

### Accessing Faculty and Services

Plans for providing access to faculty and making use of support services are based on providing high-quality access while maintaining a safe and healthy environment.

- Faculty will be in their offices for regular office hours in fall 2021. However, some faculty may request that you meet virtually using Google Meets..
- All tutoring and writing consultation sessions should be scheduled in advance, though some drop-in hours may be available. Please email [asc@lindsey.edu](mailto:asc@lindsey.edu) for additional information.
- The Katie Murrell Library will be open with appropriate safety protocols in place. The hours will be:

<b>Monday – Thursday</b>	<b>7 a.m. – 10 p.m.</b>
<b>Friday</b>	<b>9 a.m. – 5 p.m.</b>
<b>Saturday</b>	<b>1 p.m. – 5 p.m.</b>
<b>Sunday</b>	<b>2 p.m. – 10 p.m.</b>

### A.P. White Class and Final Exam Schedules for Fall 2021

The course meeting schedule and final exam schedule are published in the academic catalog and on the college's website.

## Residential Expectations

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Students are expected to be responsible for their conduct at all times, this includes compliance with CDC regulations to maintain a safe and healthy environment. Healthy protocols are encouraged by all students. This includes but is not limited to frequent handwashing for at least 20 seconds; the use of hand sanitizer; avoiding touching eyes, nose, and mouth; the use of disposable latex gloves when appropriate; and the practice of social distancing (a minimum of 6 feet apart) when appropriate. Face masks are **MANDATORY** anytime it is required by the college, faculty, or event organizers. Roommates are encouraged to interact with each other as they do with their families while thoughtfully practicing good healthy habits. Students should sleep opposite of each other, sleeping head to toe when sharing a room. The cleanliness of residential spaces will be essential for a safe and healthy living environment. Environmental Services will provide additional cleaning shifts in all public access bathrooms. Hand sanitizer stations have been installed at the entrances of all facilities including residence halls. Residence Life staff will perform safety checks weekly to assure students are maintaining a safe, clean living environment. It is everyone's responsibility to help maintain the cleanest environment possible.



## Residential Expectations

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### Daily Expectations

As a student we expect you to be responsible for your actions and to love and protect your LWC family. It is through this sense of responsibility you will be expected to practice healthy habits that protect our LWC community. If you are symptomatic at any time, complete the electronic health assessment by answering three health screening questions. Testing will be required for students who are symptomatic.

Students demonstrating a callous disregard or noncompliance with school officials as it relates to the protocols will be asked to leave the college.

### COVID-19 Residential Visitation Plan

#### Level 1: (Green)

- Normal visitation hours are in effect.
- Outside visitors are welcome.

#### Level 2: (Yellow)

- Limited visitation is allowed with no more than two (2) guests per room/apartment.
- No off-campus visitors are allowed including commuting students.

#### Level 3: (Orange)

- Limited visitation is allowed with no more than one (1) guest per room/apartment.
- No off-campus visitors including commuting students are allowed.
- Face masks and social distancing are required when guests are allowed.

#### Level 4: (Red)

- No visitation is allowed in the residential facilities.
- Students are encouraged to visit outdoors wearing masks, socially distancing and in groups not larger than 10.

#### Level 5:

All residential students are sent home and the semester continues remotely.

**Lindsey Wilson College reserves the right to adjust the visitation policy at any time in response to changing conditions or local health department and CDC recommendations.**

**The Fall 2021 semester begins at a level **YELLOW**.**

## Athletics

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The Lindsey Wilson College Athletics COVID-19 action plan will follow the guidelines, recommendations, and requirements outlined by the college, the Mid-South Conference (MSC), and the National Association of Intercollegiate Athletics (NAIA). In order to implement a best-practices approach, we will follow CDC and local and state government recommendations and mandates. Our goal is to return to athletic activity with a priority on the health and safety of our student-athletes, staff, and all campus and community members.

Prior to and once returning to athletic activities, students and staff will be required to follow certain protocols that were created based on the guidance of the CDC and college. Although COVID-19 vaccinations are not required for students and staff, they are strongly encouraged. COVID-19 vaccinations have proven to be effective in reducing the risks of spreading the virus, serious illness, hospitalizations, and death.

Student-athletes are required to follow and meet the college's guidelines in this playbook for all students. The action plan for athletics will address specific scenarios for athletes. The action plan is subject to change based on updated recommendations and mandates from the college, CDC, and local and state governments.

### Return to Athletic Activity

As noted in this playbook, one of the following is required before returning to campus and engaging in athletics activity:

- Students may provide a copy of their COVID-19 vaccination (the Pfizer, Johnson & Johnson, and Moderna vaccines are acceptable as well as other vaccines approved for use by other countries). -OR-
- Students must provide proof of a negative COVID-19 test result, taken within 3 days (72 hrs.) of arriving on campus. The results must be on letterhead from the student's COVID-19 testing provider and can be submitted by email to [studentservices@lindsey.edu](mailto:studentservices@lindsey.edu). Any costs for the COVID-19 screenings are the student's responsibility. -OR-
- Previous positive COVID-19 cases within the last 90 days can submit a release from their physician or health department.

**Documentation of one of the above requirements must be emailed to [studentservices@lindsey.edu](mailto:studentservices@lindsey.edu) prior to arrival on campus.**

Students failing to meet at least one of the three requirements will not be permitted to return to campus or athletic activity. In addition, students who test positive for COVID-19 within 10 days prior to their return will not be allowed to access campus facilities, move into their residence hall, take part in campus activities, or attend in person classes. A student must obtain a letter of release from their local health department before they can return to campus.

### Vaccinations

Student-athletes and staff will have the opportunity to receive a free COVID-19 vaccination during physicals and opening weekend.

### Screening

Student-athletes and staff will be required to submit an electronic health assessment in the event the individual develops any COVID-19 symptoms. In such cases, the individual will be contacted by the appropriate staff member about following the proper protocols. The MSC and NAIA may require additional screening protocols for conference and national championships.

### Testing

Student-athletes and staff will be subject to random and selective COVID-19 screening unless they are vaccinated. Vaccinated individuals are exempt from the screening protocol. All student-athletes and staff will comply with any screening or testing requirements established by the MSC and NAIA.

## Athletics

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### Face Masks

Student-athletes and staff will be required to wear face masks during all indoor athletic activities and in outdoor settings where social distancing may not occur, except during physical exertion. This includes the weight room, athletic training room, locker rooms, school vehicles, hotels, restaurants, practices, team meetings, physicals, and any other athletic activity. Coaches reserve the right to require face masks for all individuals during athletic functions. **Teams that reach an 80% vaccination rate may allow vaccinated individuals to remove masks** during indoor athletic activities at the coach's discretion. Please refer to pages 4-5 for the college's mask requirements.

### Quarantine/Isolation

Student-athletes and staff should carefully read the LWC COVID-19 quarantine and isolation plan beginning on page 7 of the playbook. It specifically addresses how vaccinated and unvaccinated individuals are impacted.

### Competition

Lindsey Wilson College will follow the protocol and guidelines established by the MSC and NAIA for all competitions. COVID-19 related cancellations are likely to result in forfeits instead of postponements during the 2021-2022 academic year. These scenarios are likely to be created when unvaccinated individuals are subject to quarantine.

### Sanitation and Disinfection

All high traffic areas (i.e., weight room, athletic training room, locker rooms) will be cleaned and disinfected daily by our Environmental Services team.

### Weight Room

Student-athletes and staff will be required to wear masks in the weight room. Hand sanitizer will be available. Student-athletes and staff will be required to sanitize equipment after each set/student use and an overall sanitation at the conclusion of the group lift. Teams that reach an **80% vaccination rate may allow vaccinated individuals to remove masks** in the weight room, at the coach's discretion.

### Athletic Training Room

Student-athletes and staff will be required to wear masks in the athletic training room. In addition, the Blue Raider Stadium training room will be utilized for daily treatments to help with demand. Hand sanitizer will be available. Staff will sanitize and clean all treatment spaces and equipment after each student use.

### Travel

Student-athletes and staff will be required to wear masks when travelling during official college business. This includes inside school vehicles, hotel rooms, meeting rooms, restaurants, etc. Students and staff should expect normal capacity in school vehicles and hotel rooms. Hand sanitizer will be available in all vehicles. Teams that reach an **80% vaccination rate may allow vaccinated individuals to remove masks** when traveling, at the coach's discretion.

### Communication

Lindsey Wilson College will follow the MSC guidelines for communicating positive test results regarding competitions. In all other instances, the athletic department will follow the college's guidelines.

## Athletics

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### Physicals

Student-athletes and staff will be required to meet the mandatory safe return to campus guidelines (p. 5) prior to entering the gym for physicals. Students are strongly encouraged to complete a physical with their primary doctor prior to arriving to campus. The physical must be completed by an M.D. or D.O. Students should use the physical form that has been made available online in the Athletic Training section of the athletics website.

Student-athletes must complete all physical paperwork electronically by August 1. Once a coach submits the team roster to the athletic trainer, student-athletes will receive an email with a link to access and complete the online forms.

Student-athletes and staff will be required to wear masks during physicals. Hand sanitizer will be available. Scheduled dates:

- August 10 - Football, Volleyball, Soccer
- August 23 - Cross Country, Swimming, Cheerleading, Archery, Golf(W)
- September 1 - All other sports

Student-athletes and staff will be required to sign an assumption of risk, agreement to share information, and LWC pledge forms prior to initial athletics activity.

### Game Day Operations

Fan attendance at all athletic competitions will operate at normal capacity. Student-athletes, staff, essential personnel, officials, and fans will be required to wear masks inside athletic venues. Unvaccinated individuals may remove masks at outdoor venues only when social distancing is achieved. Hand sanitizer will be available.

### Insurance

Because COVID-19 is an illness, it is not covered by the athletics insurance policy. Any cost associated with COVID-19 related sickness will be the responsibility of the student-athlete.



## Services

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### Food Services

The Roberta D. Cranmer Dining & Conference Center **will operate with face masks requirements**; the college reserves the right to change any policies in compliance with state health department regulations. Full capacity seating is available. Residents, commuters, faculty, staff, and outside groups can all enjoy the facility together. Residents, commuters, faculty, and staff can all enjoy the facility together. **The dining center is not open to outside groups at this time.**

### Roberta D. Cranmer Dining & Conference Center Hours of operation: (all times Central)

#### Monday – Friday

Breakfast: 7:00 a.m. to 9:00 a.m.

Lunch: 11:00 a.m. to 1:00 p.m.

Dinner: Monday-Thursday from 5:00 p.m. to 6:30 p.m. and Friday from 5:00 p.m. to 6:00 p.m.

#### Saturday

Lunch: Noon to 1:00 p.m.

Dinner: 5:00 p.m. to 6:00 p.m.

#### Sunday

Brunch: 11:00 a.m. to 1:00 p.m.

Dinner: 5:00 p.m. to 6:00 p.m.

Starbucks and the Blue Raider Café will continue to operate on normal hours.

### Bookstore

The bookstore will be open during regular business hours, but students are strongly encouraged to email their book order to [bookstore@lindsey.edu](mailto:bookstore@lindsey.edu) or call in their orders to 270-384-8053.

### Hours of operation: (all times Central)

Monday and Thursday: 8:30 a.m. to 5:30 p.m.

Tuesday, Wednesday, and Friday: 7:30 a.m. to 4:30 p.m.

For additional bookstore information: <https://www.lindsey.edu/about-lwc/Bookstore.cfm>.

### Student Life

Activities, services, and programs are an essential element of campus life that offers students social engagement and personal growth and development. The student union building (SUB) will be fully open with access to the Service Center, Blue Raider Café, and Starbucks. Events and programs will resume with social distancing guidelines being enforced when appropriate; **face masks are required indoors**. Contact [studentactivities@lindsey.edu](mailto:studentactivities@lindsey.edu) to reserve space or organize an event.

**Chapel services** will be held Wednesdays with normal seating capacity and remote availability for anyone who prefers to attend via that modality. **Face masks will be required.**

### Student Government Association

In anticipation of returning to a normal school year, all SGA meetings will be held in-person in the Roberta D. Cranmer Dining & Conference Center. This includes SGA Senate meetings, special and standing committee meetings, and any meeting of the Supreme Court.

#### Senate Meetings

Senate members will be expected to uphold the attendance policy as stated within the organization's governing documents.

#### Special and Standing Committee Meetings

The chairman will notify all committee members of the meeting and send invitations on the decided time prior to the meeting. All special documents will be shared through email, Google Drive, and the meeting platform. The chairpersons of these committees will have the right to decide if the meeting shall be in person or virtual.

#### Supreme Court Meetings

If the need arises for the appointment of the Supreme Court, their meetings and hearings will be held in-person. The meeting and hearing details will be decided upon by the justices. Those involved will receive an invitation prior to the event and all necessary documents will be shared via email, Google Drive, and/or the meeting platform.

#### SGA Affiliated Clubs and Organizations

SGA highly recommends that all other clubs and organizations under our jurisdiction hold meetings in-person, if possible, to engage the student body.





## Facilities

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### Cleaning Protocol - Classrooms

Classrooms will be cleaned each weekday by Environmental Services. High-touch items in classroom buildings such as doorknobs will be cleaned at least twice daily by Environmental Services. During the day, students and faculty will be responsible for sanitizing their own desk and chair prior to use with the cleaning products located in each classroom. An EPA approved disinfectant to combat COVID-19 is used in all classrooms.



### Cleaning Protocol - General

The college has partnered with Hillyard, a manufacturer and distributor of cleaning and hygiene solutions, to obtain an EPA approved disinfectant called Re-Juv-Nal to combat COVID-19. Hillyard also created an enhanced cleaning plan specifically for Lindsey Wilson College based on best practices to clean our campus, focusing on areas that are frequently touched to help stop the spread of COVID-19. Each day, high-touch surfaces will be cleaned by Environmental Services at least two times. Spray bottles of Re-Juv-Nal and paper towels are available across campus for members of the community to use in between scheduled cleanings. Sanitizing wipes are available in classrooms for students and faculty to disinfect their desks and chairs prior to use. Deeper cleaning and sanitization protocols recommended by the CDC will be followed if an individual contracts COVID-19.

### Stay Connected on the LWC Mobile App:

1. Go to [www.lwc.campusapp.com](http://www.lwc.campusapp.com) (Available on iTunes App Store or Google Play)
2. Download the app
3. Create an account

### LWC Official Social Media to follow:

- Twitter: @LindseyWilson, @LWCAdmissions, @LWCSGA, @LWCSAB, @LWCAthletics
- Instagram: lindseywilsoncollege
- Snapchat: lindseywilsonc
- Facebook: @LindseyWilsonCollege, @LWCAthletics